

# Chapter 282

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## STATE PRINTING

**282.010 Definitions for ORS 282.010 to 282.150.** As used in ORS 282.010 to 282.150, unless the context otherwise requires:

(1) "Department" means the Oregon Department of Administrative Services.

(2)(a) "Printed public document" means informational matter produced for public distribution regardless of format, method of reproduction, source or copyright, originating in any state agency or produced with the imprint of, by the authority of or at the total or partial expense of any state agency.

(b) "Printed public document" does not include:

(A) Correspondence, forms, interoffice or intraoffice memoranda;

(B) Legislative bills, calendars and interim committee reports made available under ORS 171.206;

(C) Oregon Revised Statutes or any edition thereof; or

(D) Reports and publications of the Supreme Court, the Court of Appeals and the Oregon Tax Court.

(3) "Printing" means printing, duplicating and copying. [Amended by 1975 c.605 §1; 1993 c.500 §35; 2001 c.539 §1]

**282.020 Control of state printing and printing purchases.** (1) The Director of the Oregon Department of Administrative Services or the designee of the director shall:

(a) Control and manage all state printing.

(b) Control all state printing purchases, including those outside of the Oregon Department of Administrative Services; and any printing conducted outside of the department on behalf of state government may be conducted only through authority of the director or the director's designee.

(2) Printing and binding that advertises or promotes products, agricultural or manufactured, shall not be considered state printing.

(3) The director or the director's designee may advertise for bids and award contracts for state printing, but the policy of the director or the director's designee in deciding what work shall be let by contract shall be dictated by questions of good business and economy. [Amended by 1959 c.293 §1; 1975 c.605 §2; 1995 c.452 §11; 2001 c.539 §2]

**282.025 Legislative printing priority required.** During sessions of the Legislative Assembly and immediately thereafter the Oregon Department of Administrative Services shall give first priority to the printing of legislative publications and materials for the Legislative Assembly, its officers and committees. [1973 c.492 §2; 2001 c.539 §3]

**282.030 Submitting copy specifications for approval by director or designee.** (1)

Before being printed all copy specifications must be submitted to the Director of the Oregon Department of Administrative Services or the director's designee for review and approval as to format, style and quality in accordance with rules of the Oregon Department of Administrative Services. The director or the director's designee may in the interest of economy, revise the specifications but not in such a manner as to destroy the purpose or quantity of the copy.

(2) For purposes of this section, "copy specification" does not include any specification of the Legislative Assembly or any committee or officer thereof. [Amended by 1975 c.605 §4; 2001 c.539 §4]

**282.040 Charges for printing by department.** The Oregon Department of Administrative Services shall determine and fix the charges to be made for all printing work done by the department. In determining the charges, the cost of all labor, materials, office expense and depreciation shall be taken into consideration. All printing shall be paid for by the state agency for whose use and benefit it is secured and at the rate fixed and as per invoices rendered by the department. [Amended by 1975 c.605 §5; 1995 c.452 §12; 2001 c.539 §5]

**282.045 Symbol on recycled paper.** At the discretion of the individual agency director, a state agency may print a symbol on paper products selected by the agency director. This symbol shall be determined by the Oregon Department of Administrative Services, in consultation with the Department of Environmental Quality, and shall be similar to the following: "Printed on recycled paper." This symbol may be printed only on recycled paper. [Formerly 279.625]

**Note:** Operative March 1, 2005, 282.045 is added to and made a part of 282.010 to 282.050. See sections 187 and 337, chapter 794, Oregon Laws 2003. See Preface to Oregon Revised Statutes for further explanation.

**282.050 Multiple duplication work.** (1) As used in this section, unless the context otherwise requires, the term "state agency" or "agency" has the meaning given that term in ORS 291.002.

(2) The Oregon Department of Administrative Services shall control and regulate the performance and production of all multiple duplication work required by state agencies and the purchase and use of multiple duplication equipment, including but not limited to xerographic or other copying devices. The department shall itself perform such duplicating services for the state agencies as may practicably and economically be performed centrally, and for that purpose may require that duplicating equipment pos-

essed by any agency be transferred to the department. The department further may require transfers of duplicating equipment between agencies where doing so would result in efficiency and economy. Where any duplicating equipment is so transferred to the department or between agencies, the proper adjustment shall be made in the accounts and appropriation allotments of the department and of the agencies involved. [Amended by 1975 c.605 §6; 2001 c.539 §6]

**282.060 Exception to application of state laws where federal funds are involved.** Notwithstanding any provision in ORS 282.020 or 282.050 to the contrary, in all cases where federal granted funds are involved, the federal laws, rules and regulations applicable thereto shall govern.

**282.065 Electronic versions of printed public documents.** (1) Upon completing the original printing of any printed public document, the Oregon Department of Administrative Services shall provide an electronic version of the document, in a standard format, to the state agency that requested the printing. The electronic version shall be in addition to any version of the printed public document requested by the state agency.

(2) The Director of the Oregon Department of Administrative Services or the director's designee shall determine the standard format to be used under this section for electronic versions of printed public documents. [2001 c.539 §11]

**282.070** [Amended by 1975 c.605 §7; 1995 c.452 §14; repealed by 1995 c.612 §24]

**282.075** [1977 c.693 §1; repealed by 1995 c.612 §24; amended by 1995 c.776 §3; amendment treated as reenactment, see 282.076]

**282.076 Athletic departments exempt; exemption for better value services.** (1) An athletic department of any university under the jurisdiction of the State Board of Higher Education shall not be required to use state printing services controlled by the Director of the Oregon Department of Administrative Services or the designee of the director as required by ORS 282.020 (1).

(2) A state agency that gives to the director prior written notice of its intent to use other printing services shall not be required to use state printing services controlled by the director or the director's designee as required by ORS 282.020 (1), if the agency can demonstrate that these other printing services provide better value in the

form of lower prices or better responsiveness than those services already provided by the Oregon Department of Administrative Services. [1995 c.776 §3 amending 282.075 treated as reenactment of 282.075 repealed by 1995 c.612 §24; 1997 c.11 §6; 2001 c.539 §7]

**282.080 State Printer.** (1) Subject to any applicable provisions of the Oregon Constitution and the State Personnel Relations Law, the Director of the Oregon Department of Administrative Services shall appoint a State Printer. The State Printer shall be paid out of the Oregon Department of Administrative Services Operating Fund as provided in ORS 282.110.

(2) Subject to any applicable provisions of the Oregon Constitution, the director shall establish qualifications, duties and a job description for the State Printer. [Amended by 1959 c.662 §9; 2001 c.539 §7a]

**282.090** [Repealed by 2001 c.539 §16]

**282.100** [Amended by 1959 c.607 §1; repealed by 1975 c.605 §33]

**282.110 Use of Oregon Department of Administrative Services Operating Fund.**

(1) All moneys received by the Oregon Department of Administrative Services for printing, ruling and binding shall be promptly deposited in the State Treasury to the credit of the Oregon Department of Administrative Services Operating Fund created by ORS 283.076.

(2) In addition to the other purposes for which the Oregon Department of Administrative Services Operating Fund may be used, the Oregon Department of Administrative Services Operating Fund hereby is appropriated continuously for and may be used for the purchase of all supplies and the payment of all labor and expense, including equipment and facilities, connected with the department's printing, publishing and distribution activities. The administrative costs incurred in the operation of the Oregon Department of Administrative Services Operating Fund for the purposes of this section shall be paid from the account and shall be added to the costs of the department's printing, publishing and distribution activities. [Amended by 1959 c.662 §8; 1975 c.605 §8; 1981 c.106 §16; 2001 c.539 §8]

**282.120** [Amended by 1959 c.662 §10; 1975 c.605 §9; repealed by 1981 c.106 §22]

**282.130** [Amended by 1959 c.662 §11; repealed by 1977 c.316 §4]

**282.140** [Amended by 1959 c.662 §12; repealed by 1977 c.216 §34]

**282.150 Printing inaugural address of Governor.** At the inauguration of a Governor, the Oregon Department of Administrative Services shall cause to be printed such number of copies of the inaugural address as the Governor-elect directs. [Amended by 1957 c.230 §1; 1975 c.605 §10; 2001 c.539 §9]

#### PUBLIC PRINTING GENERALLY

**282.210 Performance within state of public printing, binding and stationery work; stipulation in request for bids and in contracts; exceptions.** (1) Except as provided in subsection (2) of this section, all printing, binding and stationery work, including the manufacture of motor vehicle registration plates and plates required to be affixed to motor carriers, for the state or any county, city, town, port district, school district, or other political subdivision thereof, shall be performed within the state. All requests for bids and all contracts for such work shall so stipulate.

(2) The work referred to in subsection (1) of this section may be performed outside the state if it is established that:

(a) The work cannot be performed within the state;

(b) The lowest price for which such work can be procured within the state exceeds the charge usually and customarily made to private individuals and corporations for work of similar character and quality; or

(c) All bids for the work, or any part thereof, are excessive and not reasonably competitive. [Amended by 2003 c.758 §2]

**282.220 Payment for unauthorized work outside state prohibited.** No payment shall be made by the state or any political subdivision thereof for printing, binding or stationery work, including the manufacture of motor vehicle registration plates and plates required to be affixed to motor carriers, unless it appears that such work was done within the state, or was authorized to be done outside the state pursuant to ORS 282.210. [Amended by 2003 c.758 §3]

**282.230 Provisions required in contracts for work to be done outside of state.** (1) All contracts for work to be performed outside the state under ORS 282.210 shall provide and require that such work shall be performed under conditions of labor and employment which shall substantially conform to the laws of this state respecting hours of labor, the minimum wage scale for women and minors, and the rules and regulations promulgated by the Wage and Hour Commission of the State of Oregon regarding conditions of employment, hours of labor and minimum wages.

(2) Violation of the provision required by subsection (1) of this section shall be grounds for cancellation of the contract.

#### PENALTIES

**282.990 Penalties.** The provisions of ORS 291.990 apply to ORS 282.020 and 282.050. Any violation of ORS 282.040, 282.050 and 282.060 shall, upon conviction, be punished as prescribed in ORS 291.990.

