

**AMENDMENTS TO THE  
OREGON RULES OF CIVIL PROCEDURE  
PROMULGATED BY THE  
COUNCIL ON COURT PROCEDURES  
December 6, 2014  
(Effective date January 1, 2016)**

**SCOPE; CONSTRUCTION;  
APPLICATION; RULE; CITATION  
RULE 1 A**

A Scope. These rules govern procedure and practice in all circuit courts of this state, except in the small claims department of circuit courts, for all civil actions and special proceedings whether cognizable as cases at law, in equity, or of statutory origin except where a different procedure is specified by statute or rule. These rules shall also govern practice and procedure in all civil actions and special proceedings, whether cognizable as cases at law, in equity, or of statutory origin, for the small claims department of circuit courts and for all other courts of this state to the extent they are made applicable to *[such]* **those** courts by rule or statute. Reference in these rules to actions shall include all civil actions and special proceedings whether cognizable as cases at law, in equity or of statutory origin.

**RULE 1 E**

E Use of declaration under penalty of perjury in lieu of affidavit[; “*declaration*” defined].

**E(1) Definition.** As used in these rules, “**declaration**” means a **declaration under penalty of perjury**. A declaration *[under penalty of perjury, or an*

*unsworn declaration under ORS 194.800 to 194.835, if the declarant is physically outside the boundaries of the United States,]* may be used in lieu of any affidavit required or allowed by these rules. A declaration [*under penalty of perjury*] may be made without notice to adverse parties.[.]

**E(2) Declaration made within the United States. A declaration made within the United States** must be signed by the declarant[,] and must include the following sentence in prominent letters immediately above the signature of the declarant: “I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in court and is subject to penalty for perjury.” [*As used in these rules, “declaration” means a declaration under penalty of perjury.*]

**E(3) Declaration made outside the boundaries of the United States. A declaration made outside the boundaries of the United States as defined in ORS 194.805 (1) must be signed by the declarant and must include the following language in prominent letters immediately following the signature of the declarant: “I declare under penalty of perjury under the laws of Oregon that the foregoing is true and correct, and that I am physically outside the geographic boundaries of the United States, Puerto Rico, the United States Virgin Islands, and any territory or insular possession subject to the jurisdiction of the United States. Executed on the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) at \_\_\_\_\_ (city or other location), \_\_\_\_\_ (country).”**

## **RULE 1 F**

**F Electronic filing.** Any reference in these rules to any document, except a summons, [*which*] **that** is exchanged, served, entered, or filed during the course of civil litigation shall be construed to include electronic images or other digital

information in addition to printed versions [*of such items*], as may be permitted by rules of the court in which the action is pending.

**SUMMONS**  
**RULE 7 C**

C(1) Contents. The summons shall contain:

C(1)(a) Title. The title of the cause, specifying the name of the court in which the complaint is filed and the names of the parties to the action.

C(1)(b) Direction to defendant. A direction to the defendant requiring defendant to appear and defend within the time required by subsection [(2) of this section] **C(2) of this rule** and a notification to defendant that, in case of failure to do so, the plaintiff will apply to the court for the relief demanded in the complaint.

C(1)(c) Subscription; post office address. A subscription by the plaintiff or by an active member of the Oregon State Bar, with the addition of the post office address at which papers in the action may be served by mail.

C(2) Time for response. If the summons is served by any manner other than publication, the defendant shall appear and defend within 30 days from the date of service. If the summons is served by publication pursuant to subsection D(6) of this rule, the defendant shall appear and defend within 30 days from the date stated in the summons. The date so stated in the summons shall be the date of the first publication.

C(3) Notice to party served.

C(3)(a) In general. All summonses, other than a summons referred to in paragraph [(b) or (c) of this subsection] **C(3)(b) or C(3)(c) of this rule**, shall contain a notice printed in type size equal to at least 8-point type [*which*] **that** may be substantially in the following form:

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NOTICE TO DEFENDANT:  
READ THESE PAPERS  
CAREFULLY!

You must “appear” in this case or the other side will win automatically. To “appear” you must file with the court a legal document called a “motion” or “answer.” The “motion” or “answer” must be given to the court clerk or administrator within 30 days along with the required filing fee. It must be in proper form and have proof of service on the plaintiff’s attorney or, if the plaintiff does not have an attorney, proof of service on the plaintiff.

If you have questions, you should see an attorney immediately. If you need help in finding an attorney, you may contact the Oregon State Bar’s Lawyer Referral Service online at [www.oregonstatebar.org](http://www.oregonstatebar.org) or by calling (503) 684-3763 (in the Portland metropolitan area) or toll-free elsewhere in Oregon at (800) 452-7636.

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C(3)(b) Service for counterclaim or cross-claim. A summons to join a party to respond to a counterclaim **or a cross-claim** pursuant to Rule 22 [D (1)] **D(1)** shall contain a notice printed in type size equal to at least 8-point type [*which*] **that** may be substantially in the following form:

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NOTICE TO DEFENDANT:  
READ THESE PAPERS  
CAREFULLY!

You must “appear” to protect your rights in this matter. To “appear” you must file with the court a legal document called a [*“motion” or “reply.”*] **“motion,” a “reply” to a counterclaim, or an “answer” to a cross-claim.** The [*“motion” or “reply”*] **“motion,” “reply,” or “answer”** must be given to the court clerk or administrator within 30 days along with the required filing fee.

It must be in proper form and have proof of service on the defendant's attorney or, if the defendant does not have an attorney, proof of service on the defendant.

If you have questions, you should see an attorney immediately. If you need help in finding an attorney, you may contact the Oregon State Bar's Lawyer Referral Service online at [www.oregonstatebar.org](http://www.oregonstatebar.org) or by calling (503) 684-3763 (in the Portland metropolitan area) or toll-free elsewhere in Oregon at (800) 452-7636.

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C(3)(c) Service on persons liable for attorney fees. A summons to join a party pursuant to Rule 22 D(2) shall contain a notice printed in type size equal to at least 8-point type [*which*] **that** may be substantially in the following form:

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NOTICE TO DEFENDANT:  
READ THESE PAPERS  
CAREFULLY!

You may be liable for attorney fees in this case. Should plaintiff in this case not prevail, a judgment for reasonable attorney fees [*will*] **may** be entered against you, as provided by the agreement to which defendant alleges you are a party.

You must "appear" to protect your rights in this matter. To "appear" you must file with the court a legal document called a "motion" or "reply." The "motion" or "reply" must be given to the court clerk or administrator within 30 days along with the required filing fee. It must be in proper form and have proof of service on the defendant's attorney or, if the defendant does not have an attorney, proof of service on the defendant.

If you have questions, you should see an attorney immediately. If you need help in finding an attorney, you may contact the Oregon State Bar's Lawyer Referral Service online at [www.oregonstatebar.org](http://www.oregonstatebar.org) or by calling (503) 684-3763 (in the Portland metropolitan area) or toll-free elsewhere in Oregon at (800) 452-7636.

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## **RULE 7 D**

### D Manner of service.

D(1) Notice required. Summons shall be served, either within or without this state, in any manner reasonably calculated, under all the circumstances, to apprise the defendant of the existence and pendency of the action and to afford a reasonable opportunity to appear and defend. Summons may be served in a manner specified in this rule or by any other rule or statute on the defendant or upon an agent authorized by appointment or law to accept service of summons for the defendant. Service may be made, subject to the restrictions and requirements of this rule, by the following methods: personal service of true copies of the summons and the complaint upon defendant or an agent of defendant authorized to receive process; substituted service by leaving true copies of the summons and the complaint at a person's dwelling house or usual place of abode; office service by leaving true copies of the summons and the complaint with a person who is apparently in charge of an office; service by mail; or[,] service by publication.

### D(2) Service methods.

D(2)(a) Personal service. Personal service may be made by delivery of a true copy of the summons and a true copy of the complaint to the person to be served.

D(2)(b) Substituted service. Substituted service may be made by delivering true copies of the summons and the complaint at the dwelling house or usual place of abode of the person to be served[,] to any person 14 years of age or older residing in the dwelling house or usual place of abode of the person to be served. Where substituted service is used, the plaintiff, as soon as reasonably possible, shall cause to be mailed[,] by first class mail[,] true copies of the summons and the complaint to the defendant at defendant's dwelling house or usual place of abode, together with a statement of the date, time, and place at which substituted service was made. For the purpose of computing any period of time prescribed

or allowed by these rules or by statute, substituted service shall be complete upon [such] **the** mailing.

D(2)(c) Office service. If the person to be served maintains an office for the conduct of business, office service may be made by leaving true copies of the summons and the complaint at [such] **that** office during normal working hours with the person who is apparently in charge. Where office service is used, the plaintiff, as soon as reasonably possible, shall cause to be mailed[,] by first class mail[,] true copies of the summons and the complaint to the defendant at defendant's dwelling house or usual place of abode or defendant's place of business or [such] **any** other place under the circumstances that is most reasonably calculated to apprise the defendant of the existence and pendency of the action, together with a statement of the date, time, and place at which office service was made. For the purpose of computing any period of time prescribed or allowed by these rules or by statute, office service shall be complete upon [such] **the** mailing.

D(2)(d) Service by mail.

D(2)(d)(i) Generally. When **service by mail is** required or allowed by this rule or by statute, except as otherwise permitted, service by mail shall be made by mailing true copies of the summons and the complaint to the defendant by first class mail and by any of the following: certified, registered, or express mail with return receipt requested. For purposes of this section, "first class mail" does not include certified, registered, or express mail, return receipt requested, or any other form of mail [which] **that** may delay or hinder actual delivery of mail to the addressee.

D(2)(d)(ii) Calculation of time. For the purpose of computing any period of time provided by these rules or by statute, service by mail, except as otherwise provided, shall be complete on the day the defendant, or other person authorized by appointment or law, signs a receipt for the mailing, or three days after the

mailing if mailed to an address within the state, or seven days after the mailing if mailed to an address outside the state, whichever first occurs.

D(3) Particular defendants. Service may be made upon specified defendants as follows:

D(3)(a) Individuals.

D(3)(a)(i) Generally. Upon an individual defendant, by personal delivery of true copies of the summons and the complaint to [*such*] **the** defendant or other person authorized by appointment or law to receive service of summons on behalf of [*such*] **the** defendant, by substituted service, or by office service. Service may also be made upon an individual defendant **or other person authorized to receive service** to whom neither subparagraph [(*ii*) *nor* (*iii*) *of this paragraph*] **D(3)(a)(ii) nor D(3)(a)(iii) of this rule** applies by a mailing made in accordance with paragraph [(2)(*d*) *of this section*] **D(2)(d) of this rule** provided the defendant **or other person authorized to receive service** signs a receipt for the certified, registered, or express mailing, in which case service shall be complete on the date on which the defendant signs a receipt for the mailing.

D(3)(a)(ii) Minors. Upon a minor under [*the age of 14 years,*] **14 years of age**, by service in the manner specified in subparagraph [(*i*) *of this paragraph*] **D(3)(a)(i) of this rule** upon [*such*] **the** minor; **and additionally upon the** [*and, also, upon such*] minor's father, mother, conservator of the minor's estate, or guardian, or, if there be none, then upon any person having the care or control of the minor, or with whom [*such*] **the** minor resides, or in whose service [*such*] **the** minor is employed, or upon a guardian ad litem appointed pursuant to Rule [27 A(2)] **27 B**.

D(3)(a)(iii) Incapacitated persons. Upon a person who is incapacitated or is financially incapable, as **both terms are** defined by ORS 125.005, by service in the manner specified in subparagraph [(*i*) *of this paragraph*] **D(3)(a)(i) of this rule** upon [*such*] **the** person and, also, upon the conservator of [*such*] **the**



person's estate or guardian[,] or, if there be none, upon a guardian ad litem appointed pursuant to Rule [27 B(2)] **27 B**.

D(3)(a)(iv) Tenant of a mail agent. Upon an individual defendant who is a "tenant" of a "mail agent" within the meaning of ORS 646A.340, by delivering true copies of the summons and the complaint to any person apparently in charge of the place where the mail agent receives mail for the tenant, provided that:

[(A)] **D(3)(a)(iv)(A)** the plaintiff makes a diligent inquiry but cannot find the defendant; and

[(B)] **D(3)(a)(iv)(B)** the plaintiff, as soon as reasonably possible after delivery, causes true copies of the summons and the complaint to be mailed by first class mail to the defendant at the address at which the mail agent receives mail for the defendant and to any other mailing address of the defendant then known to the plaintiff, together with a statement of the date, time, and place at which the plaintiff delivered the copies of the summons and the complaint.

Service shall be complete on the latest date resulting from the application of subparagraph D(2)(d)(ii) of this rule to all mailings required by this subparagraph unless the defendant signs a receipt for the mailing, in which case service is complete on the day the defendant signs the receipt.

D(3)(b) Corporations including, but not limited to, professional corporations and cooperatives. Upon a domestic or foreign corporation:

D(3)(b)(i) Primary service method. By personal service or office service upon a registered agent, officer, or director of the corporation; or by personal service upon any clerk on duty in the office of a registered agent.

D(3)(b)(ii) Alternatives. If a registered agent, officer, or director cannot be found in the county where the action is filed, true copies of the summons and the complaint may be served:

[(A)] **D(3)(b)(ii)(A)** by substituted service upon [*such*] **the** registered agent, officer, or director;

[(B)] **D(3)(b)(ii)(B)** by personal service on any clerk or agent of the corporation who may be found in the county where the action is filed;

[(C)] **D(3)(b)(ii)(C)** by mailing in the manner specified in paragraph [(2)(d) of this section] **D(2)(d) of this rule** true copies of the summons and the complaint to: the office of the registered agent or to the last registered office of the corporation, if any, as shown by the records on file in the office of the Secretary of State; or, if the corporation is not authorized to transact business in this state at the time of the transaction, event, or occurrence upon which the action is based occurred, to the principal office or place of business of the corporation;[,] and, in any case, to any address the use of which the plaintiff knows or has reason to believe is most likely to result in actual notice; or

[(D)] **D(3)(b)(ii)(D)** upon the Secretary of State in the manner provided in ORS 60.121 or 60.731.

D(3)(c) Limited liability companies. Upon a limited liability company:

D(3)(c)(i) Primary service method. By personal service or office service upon a registered agent, manager, or (for a member-managed limited liability company) member of a limited liability company; or by personal service upon any clerk on duty in the office of a registered agent.

D(3)(c)(ii) Alternatives. If a registered agent, manager, or (for a member-managed limited liability company) member of a limited liability company cannot be found in the county where the action is filed, true copies of the summons and the complaint may be served:

[(A)] **D(3)(c)(ii)(A)** by substituted service upon [*such*] **the** registered agent, manager, or (for a member-managed limited liability company) member of a limited liability company;

[(B)] **D(3)(c)(ii)(B)** by personal service on any clerk or agent of the limited liability company who may be found in the county where the action is filed;

[(C)] **D(3)(c)(ii)(C)** by mailing in the manner specified in paragraph [(2)(d) of this section] **D(2)(d) of this rule** true copies of the summons and the complaint

to: the office of the registered agent or to the last registered office of the limited liability company, as shown by the records on file in the office of the Secretary of State; or, if the limited liability company is not authorized to transact business in this state at the time of the transaction, event, or occurrence upon which the action is based occurred, to the principal office or place of business of the limited liability company;[,] and, in any case, to any address the use of which the plaintiff knows or has reason to believe is most likely to result in actual notice; or

[(D)] **D(3)(c)(ii)(D)** upon the Secretary of State in the manner provided in ORS 63.121.

D(3)(d) Limited partnerships. Upon a domestic or foreign limited partnership:

D(3)(d)(i) Primary service method. By personal service or office service upon a registered agent or a general partner of a limited partnership; or by personal service upon any clerk on duty in the office of a registered agent.

D(3)(d)(ii) Alternatives. If a registered agent or a general partner of a limited partnership cannot be found in the county where the action is filed, true copies of the summons and the complaint may be served:

[(A)] **D(3)(d)(ii)(A)** by substituted service upon [*such*] **the** registered agent or general partner of a limited partnership;

[(B)] **D(3)(d)(ii)(B)** by personal service on any clerk or agent of the limited partnership who may be found in the county where the action is filed;

[(C)] **D(3)(d)(ii)(C)** by mailing in the manner specified in paragraph [(2)(d) of *this section*] **D(2)(d) of this rule** true copies of the summons and the complaint to: the office of the registered agent or to the last registered office of the limited partnership, as shown by the records on file in the office of the Secretary of State; or, if the limited partnership is not authorized to transact business in this state at the time of the transaction, event, or occurrence upon which the action is based occurred, to the principal office or place of business of the limited

partnership;[,] and, in any case, to any address the use of which the plaintiff knows or has reason to believe is most likely to result in actual notice; or

[(D)] **D(3)(d)(ii)(D)** upon the Secretary of State in the manner provided in ORS 70.040 or 70.045.

D(3)(e) General partnerships and limited liability partnerships. Upon any general partnership or limited liability partnership by personal service upon a partner or any agent authorized by appointment or law to receive service of summons for the partnership or limited liability partnership.

D(3)(f) Other unincorporated [association] associations subject to suit under a common name. Upon any other unincorporated association subject to suit under a common name by personal service upon an officer, managing agent, or agent authorized by appointment or law to receive service of summons for the unincorporated association.

D(3)(g) State. Upon the state, by personal service upon the Attorney General or by leaving true copies of the summons and the complaint at the Attorney General's office with a deputy, assistant, or clerk.

D(3)(h) Public bodies. Upon any county; incorporated city; school district; or other public corporation, commission, board, or agency by personal service or office service upon an officer, director, managing agent, or attorney thereof.

D(3)(i) Vessel owners and charterers. Upon any foreign steamship owner or steamship charterer by personal service upon a vessel master in [such] **the** owner's or charterer's employment or any agent authorized by [such] **the** owner or charterer to provide services to a vessel calling at a port in the State of Oregon, or a port in the State of Washington on that portion of the Columbia River forming a common boundary with Oregon.

D(4) Particular actions involving motor vehicles.

D(4)(a) Actions arising out of use of roads, highways, streets, or premises open to the public; service by mail.

D(4)(a)(i) In any action arising out of any accident, collision, or other event giving rise to liability in which a motor vehicle may be involved while being operated upon the roads, highways, streets, or premises open to the public as defined by law of this state if the plaintiff makes at least one attempt to serve a defendant who operated such motor vehicle, or caused it to be operated on the defendant's behalf, by a method authorized by subsection [(3) of this section] **D(3) of this rule** except service by mail pursuant to subparagraph [(3)(a)(i) of this section] **D(3)(a)(i) of this rule** and, as shown by its return, did not effect service, the plaintiff may then serve that defendant by mailings made in accordance with paragraph [(2)(d) of this section] **D(2)(d) of this rule** addressed to that defendant at:

[(A)] **D(4)(a)(i)(A)** any residence address provided by that defendant at the scene of the accident;

[(B)] **D(4)(a)(i)(B)** the current residence address, if any, of that defendant shown in the driver records of the Department of Transportation; and

[(C)] **D(4)(a)(i)(C)** any other address of that defendant known to the plaintiff at the time of making the mailings required by [(A) and (B)] **parts D(4)(a)(i)(A) and D(4)(a)(i)(B) of this rule** that reasonably might result in actual notice to that defendant.

Sufficient service pursuant to this subparagraph may be shown if the proof of service includes a true copy of the envelope in which each of the certified, registered, or express mailings required by [(A), (B), and (C) above] **parts D(4)(a)(i)(A), D(4)(a)(i)(B), and D(4)(a)(i)(C) of this rule** was made showing that it was returned to sender as undeliverable or that the defendant did not sign the receipt. For the purpose of computing any period of time prescribed or allowed by these rules or by statute, service under this subparagraph shall be complete on the latest date on which any of the mailings required by [(A), (B), and (C) above] **parts D(4)(a)(i)(A), D(4)(a)(i)(B), and D(4)(a)(i)(C) of this rule** is made. If the mailing required by [(C)] **part D(4)(a)(i)(C) of this rule** is

omitted because the plaintiff did not know of any address other than those specified in [(A) and (B) above] **parts D(4)(a)(i)(A) and D(4)(a)(i)(B) of this rule**, the proof of service shall so certify.

D(4)(a)(ii) Any fee charged by the Department of Transportation for providing address information concerning a party served pursuant to subparagraph [(i) of this paragraph] **D(4)(a)(i) of this rule** may be recovered as provided in Rule 68.

D(4)(a)(iii) The requirements for obtaining an order of default against a defendant served pursuant to subparagraph [(i) of this paragraph] **D(4)(a)(i) of this rule** are as provided in Rule 69 **E**.

D(4)(b) Notification of change of address. Any person who; while operating a motor vehicle upon the roads, highways, streets, or premises open to the public as defined by law of this state; is involved in any accident, collision, or other event giving rise to liability shall forthwith notify the Department of Transportation of any change of [*such defendant's*] **the person's** address occurring within three years after [*such*] **the** accident, collision, or event.

D(5) Service in foreign country. When service is to be effected upon a party in a foreign country, it is also sufficient if service of true copies of the summons and the complaint is made in the manner prescribed by the law of the foreign country for service in that country in its courts of general jurisdiction, or as directed by the foreign authority in response to letters rogatory, or as directed by order of the court. However, in all cases [*such*] service shall be reasonably calculated to give actual notice.

D(6) Court order for service; service by publication.

D(6)(a) Court order for service by other method. On motion upon a showing by affidavit or declaration that service cannot be made by any method otherwise specified in these rules or other rule or statute, the court, at its discretion, may order service by any method or combination of methods [*which*] **that** under the circumstances is most reasonably calculated to apprise the defendant of the existence and pendency of the action, including but not limited to: publication of

summons; mailing without publication to a specified post office address of the defendant by first class mail and any of the following: certified, registered, or express mail, return receipt requested; or posting at specified locations. If service is ordered by any manner other than publication, the court may order a time for response.

D(6)(b) Contents of published summons. In addition to the contents of a summons as described in section C of this rule, a published summons shall also contain a summary statement of the object of the complaint and the demand for relief, and the notice required in subsection C(3) **of this rule** shall state: “The ‘motion’ or ‘answer’ (or ‘reply’) must be given to the court clerk or administrator within 30 days of the date of first publication specified herein along with the required filing fee.” The published summons shall also contain the date of the first publication of the summons.

D(6)(c) Where published. An order for publication shall direct publication to be made in a newspaper of general circulation in the county where the action is commenced or, if there is no such newspaper, then in a newspaper to be designated as most likely to give notice to the person to be served. [*Such publication shall be*] **The summons shall be published** four times in successive calendar weeks. If the plaintiff knows of a specific location other than the county [*where*] **in which** the action is commenced where publication might reasonably result in actual notice to the defendant, the plaintiff shall so state in the affidavit or declaration required by paragraph [*(a) of this subsection*] **D(6)(a) of this rule**, and the court may order publication in a comparable manner at [*such*] **that** location in addition to, or in lieu of, publication in the county [*where*] **in which** the action is commenced.

D(6)(d) Mailing summons and complaint. If the court orders service by publication and the plaintiff knows or with reasonable diligence can ascertain the defendant’s current address, the plaintiff shall mail true copies of the summons and the complaint to the defendant at [*such*] **that** address by first class mail and

any of the following: certified, registered, or express mail, return receipt requested. If the plaintiff does not know and cannot **ascertain** upon diligent inquiry [*ascertain*] the current address of any defendant, true copies of the summons and the complaint shall be mailed by the methods specified above to the defendant at the defendant's last known address. If the plaintiff does not know, and cannot ascertain upon diligent inquiry, the defendant's current and last known addresses, a mailing of copies of the summons and the complaint is not required.

D(6)(e) Unknown heirs or persons. If service cannot be made by another method described in this section because defendants are unknown heirs or persons as described in [*sections I and J of*] Rule 20 **I and J**, the action shall proceed against the unknown heirs or persons in the same manner as against named defendants served by publication and with like effect; and any [*such*] unknown heirs or persons who have or claim any right, estate, lien, or interest in the property in controversy[,] at the time of the commencement of the action, and **who are** served by publication, shall be bound and concluded by the judgment in the action, if the same is in favor of the plaintiff, as effectively as if the action [*was*] **had been** brought against [*such*] **those** defendants by name.

D(6)(f) Defending before or after judgment. A defendant against whom publication is ordered or [*such*] **that** defendant's representatives, on application and sufficient cause shown, at any time before judgment[,] shall be allowed to defend the action. A defendant against whom publication is ordered or [*such*] **that** defendant's representatives may, upon good cause shown and upon [*such terms as*] **any terms that** may be proper, be allowed to defend after judgment and within one year after entry of judgment. If the defense is successful, and the judgment or any part thereof has been collected or otherwise enforced, restitution may be ordered by the court, but the title to property sold upon execution issued on [*such*] **that** judgment, to a purchaser in good faith, shall not be affected thereby.



D(6)(g) Defendant who cannot be served. Within the meaning of this subsection, a defendant cannot be served with summons by any method authorized by subsection [(3) of this section] **D(3) of this rule** if: [(i)] service pursuant to subparagraph [(4)(a)(i) of this section] **D(4)(a)(i) of this rule** is not authorized, and the plaintiff attempted service of summons by all of the methods authorized by subsection [(3) of this section] **D(3) of this rule** and was unable to complete service;[,] or [(ii)] if the plaintiff knew that service by [such] **these** methods could not be accomplished.

## **RULE 7 F**

### F Return; proof of service.

F(1) Return of summons. The summons shall be promptly returned to the clerk with whom the complaint is filed with proof of service or mailing, or that defendant cannot be found. The summons may be returned by first class mail.

F(2) Proof of service. Proof of service of summons or mailing may be made as follows:

F(2)(a) Service other than publication. Service other than publication shall be proved by:

F(2)(a)(i) Certificate of service when summons not served by sheriff or deputy. If the summons is not served by a sheriff or a sheriff's deputy, the certificate of the server indicating: **the specific documents that were served**; the time, place, and manner of service; that the server is a competent person 18 years of age or older and a resident of the state of service or this state and is not a party to nor an officer, director, or employee of, nor attorney for any party, corporate or otherwise; and that the server knew that the person, firm, or corporation served is the identical one named in the action. If the defendant is not personally served, the server shall state in the certificate when, where, and with whom true copies of the summons and the complaint were left or describe in detail the

manner and circumstances of service. If true copies of the summons and the complaint were mailed, the certificate may be made by the person completing the mailing or the attorney for any party and shall state the circumstances of mailing and the return receipt, **if any**, shall be attached.

F(2)(a)(ii) Certificate of service by sheriff or deputy. If the summons is served by a sheriff or a sheriff's deputy, the sheriff's or deputy's certificate of service indicating: **the specific documents that were served**; the time, place, and manner of service;[,] and, if defendant is not personally served, when, where, and with whom true copies of the summons and the complaint were left or describing in detail the manner and circumstances of service. If true copies of the summons and the complaint were mailed, the certificate shall state the circumstances of mailing and the return receipt, **if any**, shall be attached.

F(2)(b) Publication. Service by publication shall be proved by an affidavit or by a declaration.

F(2)(b)(i) A publication by affidavit shall be in substantially the following form:

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Affidavit of Publication

State of Oregon            )  
  ) ss.  
County of                    )

I, \_\_\_\_\_, being first duly sworn, depose and say that I am the \_\_\_\_\_ (here set forth the title or job description of the person making the affidavit), of the \_\_\_\_\_, a newspaper of general circulation published at \_\_\_\_\_ in the aforesaid county and state; that I know from my personal knowledge that the \_\_\_\_\_, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper four times in the following issues: (here set forth dates of issues in which the same was published).

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
Notary Public for Oregon  
My commission expires  
\_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

---

F(2)(b)(ii) A publication by declaration shall be in substantially the following form:

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Declaration of Publication

State of Oregon            )  
                                  ) ss.  
County of                    )

I, \_\_\_\_\_, say that I am the \_\_\_\_\_ (here set forth the title or job description of the person making the declaration), of the \_\_\_\_\_, a newspaper of general circulation published at \_\_\_\_\_ in the aforesaid county and state; that I know from my personal knowledge that the \_\_\_\_\_, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper four times in the following issues: (here set forth dates of issues in which the same was published).

I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in court and is subject to penalty for perjury.

\_\_\_\_\_  
\_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

---

F(2)(c) Making and certifying affidavit. The affidavit of service may be made and certified before a notary public, or other official authorized to administer oaths and acting [*as such*] **in that capacity** by authority of the United States, or any state or territory of the United States, or the District of Columbia, and the official seal, if any, of [*such*] **that** person shall be affixed to the affidavit. The signature of [*such*] **the** notary or other official, when so attested by the affixing of the official seal, if any, of [*such*] **that** person, shall be prima facie evidence of authority to make and certify [*such*] **the** affidavit.

F(2)(d) Form of certificate, affidavit, or declaration. A certificate, affidavit, or declaration containing proof of service may be made upon the summons or as a separate document attached to the summons.

F(3) Written admission. In any case proof may be made by written admission of the defendant.

F(4) Failure to make proof; validity of service. If summons has been properly served, failure to make or file a proper proof of service shall not affect the validity of the service.

## **RULE 7 G**

G Disregard of error; actual notice. Failure to comply with provisions of this rule relating to the form of **a** summons, issuance of **a** summons, or who may serve **a** summons shall not affect the validity of service of **that** summons or the existence of jurisdiction over the person if the court determines that the defendant received actual notice of the substance and pendency of the action. The court may allow amendment to a summons, affidavit, declaration, or certificate of service of summons. The court shall disregard any error in the content of **a** summons that does not materially prejudice the substantive rights of the party against whom **the** summons was issued. If service is made in any manner com-

plying with subsection D(1) of this rule, the court shall also disregard any error in the service of **a** summons that does not violate the due process rights of the party against whom **the** summons was issued.

## **SERVICE AND FILING OF PLEADINGS**

### **AND OTHER PAPERS**

#### **RULE 9 A**

A Service; when required. Except as otherwise provided in these rules, every order; every pleading subsequent to the original complaint; every written motion other than one [*which*] **that** may be heard ex parte; and every written request, notice, appearance, demand, offer [*of*] **to allow** judgment, designation of record on appeal, and similar document shall be served upon each of the parties. No service need be made on parties in default for failure to appear except that pleadings asserting new or additional claims for relief against them shall be served upon them in the manner provided for service of summons in Rule 7.

#### **RULE 9 B**

B Service; how made. Whenever under these rules service is required or permitted to be made upon a party, and that party is represented by an attorney, the service shall be made upon the attorney unless otherwise ordered by the court. Service upon the attorney or upon a party shall be made by delivering a copy to [*such*] **that** attorney or party;[,] by mailing it to [*such*] **the** attorney's or party's last known address; **by electronic service as provided in section H of this rule;** or, if the party is represented by an attorney, by [*telephonic*] facsimile communication [*device*] or **by** e-mail as provided in [*sections*] **section F** or **G** of this rule. Delivery of a copy within this rule means: handing it to the person to be served; or leaving it at [*such*] **the** person's office with [*such*] **the**

person's clerk or person apparently in charge thereof; or, if there is no one in charge, leaving [it] **the copy** in a conspicuous place therein; or, if the office is closed or the person to be served has no office, leaving [it] **the copy** at [such] **the** person's dwelling house or usual place of abode with some person [over] 14 years of age **or older** then residing therein. A party who has appeared without providing an appropriate address for service may be served by filing a copy of the pleading or other [documents] **document** with the court. Service by mail is complete upon mailing. Service of any notice or other document to bring a party into contempt may only be upon [such] **that** party personally.

### **RULE 9 C**

C Filing; proof of service. Except as provided by section D of this rule, all [papers] **documents** required to be served upon a party by section A of this rule shall be filed with the court within a reasonable time after service. Except as otherwise provided in Rule 7 and Rule 8, proof of service of all [papers] **documents** required or permitted to be served may be by written acknowledgment of service, by affidavit or declaration of the person making service, or by certificate of an attorney. [Such] Proof of service may be made upon the [papers] **document** served or as a separate document attached [to the papers. Where] **thereto. If** service is made by [telephonic] facsimile communication [device] or **by** e-mail, proof of service shall be made by affidavit or **by** declaration of the person making service, or by certificate of an attorney or sheriff. [Attached to such] **If service is made by facsimile communication under section F of this rule, the person making service shall attach to the** affidavit, declaration, or certificate [shall be the] printed confirmation of receipt of the message generated by the [transmitting machine, if facsimile communication is used] **transmitting technology.** If service is made by e-mail under section G of this rule, the person making service must certify that he or she received confirmation that the mes-

sage was received, either by return e-mail, automatically generated message, [telephonic] facsimile **communication**, or orally; **however, an automatically generated message indicating that the recipient is out of the office or is otherwise unavailable cannot support the required certification.**

#### **RULE 9 D**

D When filing not required. Notices of deposition, requests made pursuant to Rule 43, and answers and responses thereto shall not be filed with the court. This rule shall not preclude their use as exhibits or as evidence on a motion or at trial. Offers [of compromise] **to allow judgment** made pursuant to Rule 54 E shall not be filed with the court except as provided in Rule 54 E(3).

#### **RULE 9 E**

E Filing with the court defined. The filing of pleadings and other documents with the court as required by these rules shall be made by filing them with the clerk of the court or the person exercising the duties of that office. The clerk or the person exercising the duties of that office shall endorse upon [such] **the** pleading or document the time of day, the day of the month, the month, and the year. The clerk or person exercising the duties of that office is not required to receive for filing any document unless **a caption that includes** the name of the court[,]; **the case number of the action, if one has been assigned;** the title of [the cause and] the document[,]; **and** the names of the parties[, and the attorney for the party requesting filing, if there be one,] are legibly [endorsed] **displayed** on the front of the document, nor unless the contents [thereof] **of the document** are legible. **Further, the clerk is not required to receive for filing any document that does not include the name, address, and telephone number of the party or the attorney for the party, if the party is represented.**

## RULE 9 F

F Service by [telephonic] facsimile communication [device]. Whenever under these rules service is required or permitted to be made upon a party, and that party is represented by an attorney, the service may be made upon the attorney by means of [*a telephonic*] facsimile communication [*device if the attorney maintains such a device at the attorney's office and the device*] **if the attorney has such technology available and said technology** is operating at the time service is made. Service in this manner shall be [*equivalent to service by mail for purposes of*] **subject to Rule 10 C. Facsimile communication includes: a telephonic facsimile communication device; a facsimile server or other computerized system capable of receiving and storing incoming facsimile communications electronically and then routing them to users on paper or via e-mail; or an internet facsimile service that allows users to send and receive facsimiles from their personal computers using an existing e-mail account.**

## RULE 9 G

G Service by e-mail. Service by e-mail is prohibited unless attorneys agree in writing to e-mail service. This agreement must provide the names and e-mail addresses of all attorneys and the attorneys' designees, if any, to be served. **Any attorney who has consented to e-mail service must notify the other parties in writing of any changes to the attorney's e-mail address.** Any attorney may withdraw his or her agreement at any time, upon proper notice via e-mail and any one of the other methods authorized by this rule. **Subject to Rule 10 C,** service is effective under this method when the sender has received confirmation that the attachment has been received by the designated recipient. Con-



firmation of receipt does not include an automatically generated message **indicating** that the recipient is out of the office or **is** otherwise unavailable.

## **RULE 9 H**

**H Service by electronic service. As used in these rules, “electronic service” means using an electronic filing system provided by the Oregon Judicial Department and in the manner prescribed in rules adopted by the Chief Justice of the Oregon Supreme Court.**

## **TIME**

### **RULE 10 A**

**A Computation.** In computing any period of time prescribed or allowed by these rules, by the local rules of any court, or by order of court[,] the day of the act, event, or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday or a legal holiday, including Sunday, in which event the period runs until the end of the next day [*which*] **that** is not a Saturday or a legal holiday. If the period so computed relates to serving a public officer or filing a document at a public office, and if the last day falls on a day when that particular office is closed before the end of or for all of the normal work day, the last day shall be excluded in computing the period of time within which service is to be made or the document is to be filed, in which event the period runs until the close of office hours on the next day the office is open for business. When the period of time prescribed or allowed (without regard to section C of this rule) is less than 7 days, intermediate Saturdays and legal holidays, including Sundays, shall be excluded in the computation. As used in this rule,

“legal holiday” means legal holiday as defined in ORS 187.010 and 187.020. This section does not apply to any time limitation governed by ORS 174.120.

#### **RULE 10 B**

B Unaffected by expiration of term. The period of time provided for the doing of any act or the taking of any proceeding is not affected or limited by the continued existence or expiration of a term of court. The continued existence or expiration of a term of court in no way affects the power of a court to do any act or take any proceeding in any civil action [*which*] **that** is pending before it.

#### **RULE 10 C**

C Additional time after service by mail, e-mail, facsimile communication, or electronic service. Except for service of summons, whenever a party has the right **to** or is required to do some act [*or take some proceedings*] within a prescribed period after the service of a notice or other [*paper*] **document** upon [*such*] **that** party and the notice or [*paper*] **document** is served by mail, **e-mail, facsimile communication, or electronic service**, 3 days shall be added to the prescribed period.

### **MINOR OR INCAPACITATED PARTIES**

#### **RULE 27 A**

A Appearance of [*minor*] parties by guardian or conservator. When a [*minor,*] **person** who has a conservator of [*such minor's*] **that person's** estate or a guardian[,] is a party to any action, [*such minor*] **the person** shall appear by the conservator or guardian as may be appropriate or, if the court so orders, by a guardian ad litem appointed by the court in which the action is brought.

**The appointment of a guardian ad litem shall be pursuant to this rule unless the appointment is made on the court's motion or a statute provides for a procedure that varies from the procedure specified in this rule.** *[If the minor does not have a conservator of such minor's estate or a guardian, the minor shall appear by a guardian ad litem appointed by the court. The court shall appoint some suitable person to act as guardian ad litem:]*

*[A(1) When the minor is plaintiff, upon application of the minor, if the minor is 14 years of age or older, or upon application of a relative or friend of the minor if the minor is under 14 years of age.]*

*[A(2) When the minor is defendant, upon application of the minor, if the minor is 14 years of age or older, filed within the period of time specified by these rules or other rule or statute for appearance and answer after service of summons, or if the minor fails so to apply or is under 14 years of age, upon application of any other party or of a relative or friend of the minor.]*

## **RULE 27 B**

B [Appearance of incapacitated person by conservator or guardian.] **Appointment of guardian ad litem for minors; incapacitated or financially incapable parties.** When a **minor or** a person who is incapacitated or financially incapable, as **those terms are** defined in ORS 125.005, *[who has a conservator of such person's estate or a guardian,]* is a party to *[any]* **an action and does not have a guardian or conservator**, the person shall appear *[by the conservator or guardian as may be appropriate or, if the court so orders,]* by a guardian ad litem appointed by the court in which the action is brought. *[If the person does not have a conservator of such person's estate or a guardian, the person shall appear by a guardian ad litem appointed by the court. The court shall appoint some suitable person to act as guardian ad litem:]* **and pursuant to this rule, as follows:**

**B(1) when the plaintiff or petitioner is a minor:**

**B(1)(a) if the minor is 14 years of age or older, upon application of the minor; or**

**B(1)(b) if the minor is under 14 years of age, upon application of a relative or friend of the minor, or other interested person;**

**B(2) when the defendant or respondent is a minor:**

**B(2)(a) if the minor is 14 years of age or older, upon application of the minor filed within the period of time specified by these rules or any other rule or statute for appearance and answer after service of a summons; or**

**B(2)(b) if the minor fails so to apply or is under 14 years of age, upon application of any other party or of a relative or friend of the minor, or other interested person;**

*[B(1)]* **B(3) when the plaintiff or petitioner is a person who is incapacitated or financially incapable, as those terms are defined in ORS 125.005, [is plaintiff,] upon application of a relative or friend of the person, or other interested person;[.]**

*[B(2)]* **B(4) when the [person is] defendant or respondent is a person who is incapacitated or is financially incapable, as those terms are defined in ORS 125.005, upon application of a relative or friend of the person, or other interested person, filed within the period of time specified by these rules or any other rule or statute for appearance and answer after service of a summons[,] or, if the application is not so filed, upon application of any party other than the person.**

## **RULE 27 C**

**C Discretionary appointment of guardian ad litem for a party with a disability. When a person with a disability, as defined in ORS 124.005, is a party to an action, the person may appear by a guardian ad litem ap-**

pointed by the court in which the action is brought and pursuant to this rule upon motion and one or more supporting affidavits or declarations establishing that the appointment would assist the person in prosecuting or defending the action.

#### **RULE 27 D**

**D Method of seeking appointment of guardian ad litem.** A person seeking appointment of a guardian ad litem shall do so by filing a motion and seeking an order in the proceeding in which the guardian ad litem is sought. The motion shall be supported by one or more affidavits or declarations that contain facts sufficient to prove by a preponderance of the evidence that the party on whose behalf the motion is filed is a minor, is incapacitated or is financially incapable, as those terms are defined in ORS 125.005, or is a person with a disability, as defined in ORS 124.005. The court may appoint a suitable person as a guardian ad litem before notice is given pursuant to section E of this rule; however, the appointment shall be reviewed by the court if an objection is received as specified in subsection F(2) or F(3) of this rule.

#### **RULE 27 E**

**E Notice of motion seeking appointment of guardian ad litem.** Unless waived under section H of this rule, no later than 7 days after filing the motion for appointment of a guardian ad litem, the person filing the motion must provide notice as set forth in this section, or as provided in a modification of the notice requirements as set forth in section H of this rule. Notice shall be provided by mailing to the address of each person or entity listed below, by first class mail, a true copy of the motion, any

supporting affidavits or declarations, and the form of notice prescribed in section F of this rule.

**E(1) If the party is a minor, notice shall be provided to the minor if the minor is 14 years of age or older; to the parents of the minor; to the person or persons having custody of the minor; to the person who has exercised principal responsibility for the care and custody of the minor during the 60-day period before the filing of the motion; and, if the minor has no living parents, to any person nominated to act as a fiduciary for the minor in a will or other written instrument prepared by a parent of the minor.**

**E(2) If the party is 18 years of age or older, notice shall be given:**

**E(2)(a) to the person;**

**E(2)(b) to the spouse, parents, and adult children of the person;**

**E(2)(c) if the person does not have a spouse, parent, or adult child, to the person or persons most closely related to the person;**

**E(2)(d) to any person who is cohabiting with the person and who is interested in the affairs or welfare of the person;**

**E(2)(e) to any person who has been nominated as fiduciary or appointed to act as fiduciary for the person by a court of any state, any trustee for a trust established by or for the person, any person appointed as a health care representative under the provisions of ORS 127.505 to 127.660, and any person acting as attorney-in-fact for the person under a power of attorney;**

**E(2)(f) if the person is receiving moneys paid or payable by the United States through the Department of Veterans Affairs, to a representative of the United States Department of Veterans Affairs regional office that has responsibility for the payments to the person;**

**E(2)(g) if the person is receiving moneys paid or payable for public assistance provided under ORS chapter 411 by the State of Oregon through the Department of Human Services, to a representative of the department;**

**E(2)(h) if the person is receiving moneys paid or payable for medical assistance provided under ORS chapter 414 by the State of Oregon through the Oregon Health Authority, to a representative of the authority;**

**E(2)(i) if the person is committed to the legal and physical custody of the Department of Corrections, to the Attorney General and the superintendent or other officer in charge of the facility in which the person is confined;**

**E(2)(j) if the person is a foreign national, to the consulate for the person's country; and**

**E(2)(k) to any other person that the court requires.**

#### **RULE 27 F**

**F Contents of notice. The notice shall contain:**

**F(1) the name, address, and telephone number of the person making the motion, and the relationship of the person making the motion to the person for whom a guardian ad litem is sought;**

**F(2) a statement indicating that objections to the appointment of the guardian ad litem must be filed in the proceeding no later than 14 days from the date of the notice; and**

**F(3) a statement indicating that the person for whom the guardian ad litem is sought may object in writing to the clerk of the court in which the matter is pending and stating the desire to object.**

#### **RULE 27 G**

**G Hearing. As soon as practicable after any objection is filed, the court shall hold a hearing at which the court will determine the merits of the objection and make any order that is appropriate.**

## RULE 27 H

**H Waiver or modification of notice.** For good cause shown, the court may waive notice entirely or make any other order regarding notice that is just and proper in the circumstances.

## RULE 27 I

**I Settlement.** Except as permitted by ORS 126.725, in cases where settlement of the action will result in the receipt of property or money by a party for whom a guardian ad litem was appointed under section B of this rule, court approval of any settlement must be sought and obtained by a conservator unless the court, for good cause shown and on any terms that the court may require, expressly authorizes the guardian ad litem to enter into a settlement agreement.

## FAILURE TO MAKE DISCOVERY; SANCTIONS RULE 46 A

**A Motion for order compelling discovery.** A party, upon reasonable notice to other parties and all persons affected thereby, may [*apply*] **move** for an order compelling discovery as follows:

A(1) **Appropriate court.**

A(1)(a) **Parties.** [*An application*] **A motion** for an order [*to*] **directed against** a party may be made to the court in which the action is pending[,] and, on matters relating to a deponent's failure to answer questions at a deposition, [*such an application*] **a motion** may also be made to [*a court of competent jurisdiction*]



*in the political subdivision]* **the circuit court for the county** where the deponent is located.

A(1)(b) Non-parties. [*An application*] **A motion** for an order [*to*] **directed against** a deponent who is not a party shall be made to [*a court of competent jurisdiction in the political subdivision]* **the circuit court for the county** where the non-party deponent is located.

A(2) Motion. If a party fails to furnish a report under Rule 44 B or C, or if a deponent fails to answer a question propounded or [*submitted*] **served** under [*Rules*] **Rule 39** or **Rule 40**, or if a corporation or other entity fails to make a designation under Rule 39 C(6) or Rule 40 A, or if a party fails to respond to a request for a copy of an insurance agreement or policy under Rule 36 B(2), or if a party in response to a request for **production or** inspection submitted under Rule 43 fails **to produce or** to permit inspection as requested, the discovering party may move for an order compelling discovery in accordance with the request. Any motion made under this subsection shall [*set out*] **identify** at the beginning of the motion the items that the moving party seeks to discover. When taking a deposition on oral examination, the proponent of the question may complete or adjourn the examination before applying for an order. If the court denies the motion in whole or in part, it may make [*such*] **any** protective order [*as*] it would have been empowered to make on a motion made pursuant to Rule 36 C.

A(3) Evasive or incomplete answer. For purposes of this section, an evasive or incomplete answer is to be treated as a failure to answer.

A(4) Award of expenses of motion. If the motion is granted, the court may, after **an** opportunity for hearing, require the party or deponent whose conduct necessitated the motion or the party or attorney advising such conduct, or both of them, to pay to the moving party the reasonable expenses incurred in obtaining the order, including [*attorney's*] **attorney** fees, unless the court finds that the opposition to the motion was substantially justified or that other circumstances

make an award of expenses unjust. If the motion is denied, the court may, after **an** opportunity for hearing, require the moving party or the attorney advising the motion, or both of them, to pay to the party or deponent who opposed the motion the reasonable expenses incurred in opposing the motion, including [attorney's] **attorney** fees, unless the court finds that the making of the motion was substantially justified or that other circumstances make an award of expenses unjust. If the motion is granted in part and denied in part, the court may apportion the reasonable expenses incurred in relation to the motion among the parties and persons in a just manner.

## **RULE 46 B**

### B Failure to comply with order.

B(1) Sanctions by court in the county where the deponent is located. If a deponent fails to be sworn or to answer a question after being directed to do so by a circuit court judge [*in*] **of** the county in which the deponent is located, the failure may be considered a contempt of court.

B(2) Sanctions by court in which action is pending. If a party or an officer, director, or managing agent or a person designated under Rule 39 C(6) or **Rule** 40 A to testify on behalf of a party fails to obey an order to provide or permit discovery, including an order made under section A of this rule or Rule 44, the court in which the action is pending may make [*such orders*] **any order** in regard to the failure as [*are*] **is just**[,] including, [*among others*] **but not limited to**, the following:

B(2)(a) **Establishment of facts.** An order that the matters [*regarding which the order was made*] **that caused the motion for the sanction** or any other designated facts shall be taken to be established for the purposes of the action in accordance with the claim of the party obtaining the order.[;]

B(2)(b) **Designated matters.** An order refusing to allow the disobedient party to support or oppose designated claims or defenses, or prohibiting the disobedient party from introducing designated matters in evidence.[;]

B(2)(c) **Strike, stay, or dismissal.** An order striking out pleadings or parts thereof, or staying further proceedings until the order is obeyed, or dismissing the action or any part thereof, or rendering a judgment by default against the disobedient party.[;]

B(2)(d) **Contempt of court.** In lieu of **or in addition to** any of the [*foregoing orders or in addition thereto*] **orders listed in paragraph B(2)(a), B(2)(b), or B(2)(c) of this rule**, an order treating as a contempt of court the failure to obey any order except an order to submit to a physical or mental examination.

B(2)(e) **Inability to produce person.** [*Such orders as are listed in paragraphs (a), (b), and (c) of this subsection, where*] **Any of the orders listed in paragraph B(2)(a), B(2)(b), or B(2)(c) of this rule when** a party has failed to comply with an order under Rule 44 A requiring the party to produce another **person** for examination, unless the party failing to comply shows inability to produce [*such*] **the** person for examination.

B(3) **Payment of expenses.** In lieu of **or in addition to** any order listed in subsection **B(2) of this rule**, [*(2) of this section or in addition thereto,*] the court shall require the party failing to obey the order or the attorney advising [*such*] **that** party, or both, to pay the reasonable expenses, including [*attorney's*] **attorney** fees, caused by the failure, unless the court finds that the failure was substantially justified or that other circumstances make an award of expenses unjust.

## **RULE 46 C**

**C Expenses on failure to admit.** If a party fails to admit the genuineness of any document or the truth of any matter, as requested under Rule 45, and if the

party requesting the [admissions] **admission** thereafter proves the genuineness of the document or the truth of the matter, the party requesting the [admissions] **admission** may apply to the court for an order requiring the other party to pay the party requesting the [admissions] **admission** the reasonable expenses incurred in making that proof, including reasonable [attorney's] **attorney** fees. The court shall make the order unless it finds that: [(1)] the request was held objectionable pursuant to Rule 45 B or C;[, or (2)] the admission sought was of no substantial importance;[, or (3)] the party failing to admit had reasonable [ground] **grounds** to believe that [such party] **it** might prevail on the matter; **or**[, or (4)] there was other good reason for the failure to admit.

#### **RULE 46 D**

D Failure of party to attend [at] own deposition or to respond to request for production or inspection [or to inform of question regarding the existence of coverage of liability insurance policy]. If a party or an officer, director, or managing agent of a party or a person designated under Rule 39 C(6) or **Rule 40 A** to testify on behalf of a party fails [(1)] to appear before the officer who is to take the deposition of that party or person, after being served with a proper notice, or [(2)] to comply with or **to** serve objections to a request for production [and] **or** inspection submitted under Rule 43, after proper service of the request, the court [in which] **where** the action is pending on motion may make [such orders] **any order** in regard to the failure as [are just, including among others it may take] **is just including, but not limited to**, any action authorized under [subsection B(2)(a), (b), and (c)] **paragraphs B(2)(a), B(2)(b), and B(2)(c)** of this rule. In lieu of any order or in addition thereto, the court shall require the party failing to act or the attorney advising [such] **that** party, or both, to pay the reasonable expenses, including [attorney's] **attorney** fees, caused by the failure, unless the court finds that the failure was substantially justified or that other

circumstances make an award of expenses unjust. The failure to act described in this section may not be excused on the ground that the discovery sought is objectionable unless the party failing to act has applied for a protective order as provided by Rule 36 C.

**DISMISSAL OF ACTIONS;**  
**[COMPROMISE] OFFER TO ALLOW JUDGMENT**  
**RULE 54 A**

A Voluntary dismissal; effect thereof.

A(1) By plaintiff; by stipulation. Subject to the provisions of Rule 32 D and of any statute of this state, a plaintiff may dismiss an action in its entirety or as to one or more defendants without order of court[: (a)] by filing a notice of dismissal with the court and serving [*such*] **the** notice on all other parties not in default not less than [*five*] **5** days prior to the day of trial if no counterclaim has been pleaded, or [(b)] by filing a stipulation of dismissal signed by all adverse parties who have appeared in the action. Unless otherwise stated in the notice of dismissal or stipulation, the dismissal is without prejudice, except that a notice of dismissal operates as an adjudication upon the merits when filed by a plaintiff who has once dismissed in any court of the United States or of any state an action against the same parties on or including the same claim unless the court directs that the dismissal shall be without prejudice. Upon notice of dismissal or stipulation under this subsection, a party shall submit a form of judgment and the court shall enter a judgment of dismissal.

A(2) By order of court. Except as provided in subsection [(1) of this section] **A(1) of this rule**, an action shall not be dismissed at the plaintiff's instance save upon judgment of dismissal ordered by the court and upon [*such*] **any** terms and conditions [*as*] **that** the court deems proper. If a counterclaim has been pleaded by a defendant prior to the service upon the defendant of the plaintiff's motion

to dismiss, the defendant may proceed with the counterclaim. Unless otherwise specified in the judgment of dismissal, a dismissal under this subsection is without prejudice.

A(3) Costs and disbursements. When an action is dismissed under this section, the judgment may include any costs and disbursements, including attorney fees, provided by contract, statute, or rule. Unless the circumstances indicate otherwise, the dismissed party shall be considered the prevailing party.

## **RULE 54 B**

### B Involuntary dismissal.

B(1) Failure to comply with rule or order. For failure of the plaintiff to prosecute or to comply with these rules or any order of court, a defendant may move for a judgment of dismissal of an action or of any claim against [*such*] **that** defendant.

B(2) Insufficiency of evidence. After the plaintiff in an action tried by the court without a jury has completed the presentation of plaintiff's evidence, the defendant, without waiving the right to offer evidence in the event the motion is not granted, may move for a judgment of dismissal on the ground that upon the facts and the law the plaintiff has shown no right to relief. The court as trier of the facts may then determine them and render judgment of dismissal against the plaintiff or may decline to render any judgment until the close of all the evidence. If the court renders judgment of dismissal with prejudice against the plaintiff, the court shall make findings as provided in Rule 62.

B(3) Dismissal for want of prosecution; notice. Not less than 60 days prior to the first regular motion day in each calendar year, unless the court has sent an earlier notice on its own initiative, the clerk of the court shall mail notice to the attorneys of record in each pending case in which no action has been taken for one year immediately prior to the mailing of such notice that a judgment of

dismissal will be entered in each such case by the court for want of prosecution unless, on or before such first regular motion day, [*application*] **a motion**, either oral or written, is made to the court and good cause shown why it should be continued as a pending case. If [*such application*] **a motion** is not made or good cause **is not** shown, the court shall enter a judgment of dismissal in each such case. Nothing contained in this subsection shall prevent the dismissal by the court at any time for want of prosecution of any action upon motion of any party thereto.

B(4) Effect of judgment of dismissal. Unless the court in its judgment of dismissal otherwise specifies, a dismissal under this section operates as an adjudication without prejudice.

## **RULE 54 D**

### D Costs of previously dismissed action.

D(1) Previous action dismissed by plaintiffs. If a plaintiff who has once dismissed an action in any court commences an action based upon or including the same claim against the same defendant, the court may make [*such*] **any** order for the payment of any unpaid judgment for costs and disbursements against plaintiff in the action previously dismissed [*as*] **that** it may deem proper and may stay the proceedings in the action until the plaintiff has complied with the order.

D(2) Previous claim dismissed with prejudice. If a party who previously asserted a claim, counterclaim, cross-claim, or third party claim that was dismissed with prejudice subsequently files the same claim, counterclaim, cross-claim, or third party claim against the same party, the court shall enter a judgment dismissing the claim, counterclaim, cross-claim, or third party claim and may enter a judgment requiring the payment of reasonable attorney fees incurred by the party in obtaining the dismissal.

## RULE 54 E

### E Offer to allow judgment; effect of acceptance or rejection.

E(1) **Offer.** Except as provided in ORS 17.065 *[through]* **to** 17.085, any party against whom a claim is asserted may, at any time up to 14 days prior to trial, serve upon any other party asserting the claim an offer to allow judgment to be entered against the party making the offer for the sum, or the property, or to the effect therein specified. The offer shall not be filed with the court clerk or provided to any assigned judge, except as set forth in subsections E(2) and E(3) *[below]* **of this rule.**

E(2) **Acceptance of offer.** If the party asserting the claim accepts the offer, the party asserting the claim or *[such]* **the** party's attorney shall endorse *[such]* **the** acceptance thereon and file the *[same]* **accepted offer** with the clerk before trial, and within *[seven]* **7** days from the time the offer was served upon *[such]* **the** party asserting the claim; and thereupon judgment shall be given accordingly as a stipulated judgment. If the offer does not state that it includes costs and disbursements or attorney fees, the party asserting the claim shall submit any claim for costs and disbursements or attorney fees to the court as provided in Rule 68.

E(3) **Failure to accept offer.** If the offer is not accepted and filed within the time prescribed, it shall be deemed withdrawn, and shall not be given in evidence at trial and may be filed with the court only after the case has been adjudicated on the merits and only if the party asserting the claim fails to obtain a judgment more favorable than the offer to allow judgment. In such a case, the party asserting the claim shall not recover costs, prevailing party fees, disbursements, or attorney fees incurred after the date of the offer, but the party against whom the claim was asserted shall recover *[of]* **from** the party asserting the claim costs and disbursements, not including prevailing party fees, from the time of the service of the offer.



**SUBPOENA**  
**RULE 55 A**

A Defined; form. A subpoena is a writ or order directed to a person and may require the attendance of [*such*] **the** person at a particular time and place to testify as a witness on behalf of a particular party therein mentioned or may require [*such*] **the** person to produce books, papers, documents, or tangible things and permit inspection thereof at a particular time and place. A subpoena requiring attendance to testify as a witness requires that the witness remain until the testimony is closed unless sooner discharged[,] but, at the end of each day's attendance, a witness may demand of the party, or the party's attorney, the payment of legal witness fees for the next following day and, if not then paid, the witness is not obliged to remain longer in attendance. Every subpoena shall state the name of the court, [*and the title of the action*] **the case name, and the case number.**

**RULE 55 B**

B For production of books, papers, documents, or tangible things and to permit inspection. A subpoena may command the person to whom it is directed to produce and permit inspection and copying of designated books, papers, documents, or tangible things in the possession, custody or control of that person at the time and place specified therein. A command to produce books, papers, documents, or tangible things and permit inspection thereof may be joined with a command to appear at trial or hearing or at deposition or, before trial, may be issued separately. A person commanded to produce and permit inspection and copying of designated books, papers, documents, or tangible things but not commanded to also appear for deposition, hearing, or trial may, within 14 days after service of the subpoena or before the time specified for compliance if [*such*] **that**

time is less than 14 days after service, serve upon the party or attorney designated in the subpoena written objection to inspection or copying of any or all of the designated materials. If objection is made, the party serving the subpoena shall not be entitled to inspect and copy the materials except pursuant to an order of the court in whose name the subpoena was issued. If objection has been made, the party serving the subpoena may, upon notice to the person commanded to produce, move for an order at any time to compel production. In any case, where a subpoena commands production of books, papers, documents, or tangible things the court, upon motion made promptly and, in any event, at or before the time specified in the subpoena for compliance therewith, may [(1)] quash or modify the subpoena if it is unreasonable and oppressive or [(2)] condition denial of the motion upon the advancement by the person in whose behalf the subpoena is issued of the reasonable cost of producing the books, papers, documents, or tangible things.

## **RULE 55 C**

### [C Issuance.]

[C(1) By whom issued. *A subpoena is issued as follows: (a) to require attendance before a court, or at the trial of an issue therein, or upon the taking of a deposition in an action pending therein or, if separate from a subpoena commanding the attendance of a person, to produce books, papers, documents or tangible things and to permit inspection thereof: (i) it may be issued in blank by the clerk of the court in which the action is pending, or if there is no clerk, then by a judge or justice of such court; or (ii) it may be issued by an attorney of record of the party to the action in whose behalf the witness is required to appear, subscribed by the signature of such attorney; (b) to require attendance before any person authorized to take the testimony of a witness in this state under Rule 38 C, or before any officer empowered by the laws of the United States to take testimony, it may*

*be issued by the clerk of a circuit court in the county in which the witness is to be examined; (c) to require attendance out of court in cases not provided for in paragraph (a) of this subsection, before a judge, justice, or other officer authorized to administer oaths or take testimony in any matter under the laws of this state, it may be issued by the judge, justice, or other officer before whom the attendance is required.]*

*[C(2) By clerk in blank. Upon request of a party or attorney, any subpoena issued by a clerk of court shall be issued in blank and delivered to the party or attorney requesting it, who shall fill it in before service.]*

**C Purpose; issuance.**

**C(1) Purpose.**

**C(1)(a) Civil actions.** A subpoena may be issued to require attendance before a court, or at the trial of an issue therein, or upon the taking of a deposition in an action pending therein or, if separate from a subpoena commanding the attendance of a person, to produce books, papers, documents, or tangible things and to permit inspection thereof.

**C(1)(b) Foreign depositions.** A subpoena may be issued to require attendance before any person authorized to take the testimony of a witness in this state under Rule 38 C, or before any officer empowered by the laws of the United States to take testimony.

**C(1)(c) Other uses.** A subpoena may be issued to require attendance out of court in cases not provided for in paragraph C(1)(a) or C(1)(b) of this rule, before a judge, justice, or other officer authorized to administer oaths or to take testimony in any matter under the laws of this state.

**C(2) By whom issued.**

**C(2)(a) By the clerk of the court, or a judge or justice of the court for civil actions.** A subpoena may be issued in blank by the clerk of the court in which the action is pending or, if there is no clerk, by a judge or justice of that court.

**C(2)(a)(i) Requirements for subpoenas issued in blank.** Upon request of a party or attorney, any subpoena issued by a clerk of the court may be issued in blank and delivered to the party or attorney requesting it, who shall before service include on the subpoena the name of the person commanded to appear; or the books, papers, documents, or tangible things to be produced or inspected; and the particular time and location for the attendance of the person or the production or the inspection, as applicable.

**C(2)(b) By the clerk of the court for foreign depositions.** A subpoena for a foreign deposition may be issued as specified in Rule 38 C(2) by the clerk of a circuit court in the county in which the witness is to be examined.

**C(2)(c) By a judge, justice, or other officer.** A subpoena to require attendance out of court in cases not provided for in paragraph C(1)(a) or C(1)(b) of this rule may be issued by the judge, justice, or other officer before whom the attendance is required.

**C(2)(d) By an attorney.** A subpoena may be issued by an attorney of record of the party to the action on whose behalf the witness is required to appear, subscribed by the attorney.

## **RULE 55 D**

**D Service; service on law enforcement agency; service by mail; proof of service.**

**D(1) Service.** Except as provided in subsection [(2) of this section] **D(2) of this rule**, a subpoena may be served by the party or any other person 18 years of age or older. The service shall be made by delivering a copy to the witness personally and giving or offering to the witness at the same time the fees to which the witness is entitled for travel to and from the place designated and, whether or not personal attendance is required, one day's attendance fees. If the witness is

under 14 years of age, the subpoena may be served by delivering a copy to the witness or to the witness's parent, guardian, or guardian ad litem. The service must be made so as to allow the witness a reasonable time for preparation and travel to the place of attendance. A subpoena for **the** taking of a deposition, served upon an organization as provided in Rule 39 C(6), shall be served in the same manner as provided for service of summons in Rule 7 D(3)(b)(i), D(3)(c)(i), D(3)(d)(i), D(3)(e), D(3)(f), or D(3)(h). [*Copies*] **A copy** of each subpoena commanding production of books, papers, documents, or tangible things and inspection thereof before trial[,] **that is** not accompanied by **a** command to appear at trial or hearing or at deposition, whether the subpoena is served personally or by mail, shall be served on each party at least [*seven*] **7** days before the subpoena is served on the person required to produce and permit inspection, unless the court orders a shorter period. In addition, a subpoena shall not require production less than 14 days from the date of service upon the person required to produce and permit inspection, unless the court orders a shorter period.

D(2) Service on law enforcement agency.

D(2)(a) **Designated individuals.** Every law enforcement agency shall designate **an** individual or individuals upon whom service of **a** subpoena may be made. At least one of the designated individuals shall be available during normal business hours. In the absence of the designated individuals, service of **a** subpoena pursuant to paragraph [*(b) of this subsection*] **D(2)(b) of this rule** may be made upon the officer in charge of the law enforcement agency.

D(2)(b) **Time limitation.** If a peace officer's attendance at trial is required as a result of **the officer's** employment as a peace officer, a subpoena may be served on [*such*] **the** officer by delivering a copy personally to the officer or to one of the individuals designated by the agency that employs the officer. A subpoena may be served by delivery to one of the individuals designated by the agency that employs the officer only if the subpoena is delivered at least 10 days before the date the officer's attendance is required, the officer is currently em-

ployed as a peace officer by the agency, and the officer is present within the state at the time of service.

D(2)(c) **Notice to officer.** When a subpoena has been served as provided in paragraph [(b) of this subsection] **D(2)(b) of this rule**, the law enforcement agency shall make a good faith effort to give actual notice to the officer whose attendance is sought of the date, time, and location of the court appearance. If the officer cannot be notified, the law enforcement agency shall promptly notify the court and a postponement or continuance may be granted to allow the officer to be personally served.

D(2)(d) **“Law enforcement agency” defined.** As used in this subsection, “law enforcement agency” means the Oregon State Police, a county sheriff’s department, or a municipal police department.

[D(3) *Service by mail.*]

**D(3) Service by mail.** Under the following circumstances, service of a subpoena to a witness by mail shall be of the same legal force and effect as personal service otherwise authorized by this section:

D(3)(a) **Contact with willing witness.** The attorney certifies in connection with or upon the return of service that the attorney, or the attorney’s agent, has had personal or telephone contact with the witness[,] and the witness indicated a willingness to appear at trial if subpoenaed;

D(3)(b) **Payment to witness of fees and mileage.** The attorney, or the attorney’s agent, made arrangements for payment to the witness of fees and mileage satisfactory to the witness; and

D(3)(c) **Time limitations.** The subpoena was mailed to the witness more than 10 days before trial by certified mail or some other [*designation*] **form** of mail that provides a receipt for the mail **that is** signed by the recipient[,] and the attorney received a return receipt signed by the witness more than [*three*] **3** days prior to trial.

D(4) Service by mail[; *exception*] of subpoena not accompanied by command to appear. Service of a subpoena by mail may be used for a subpoena commanding production of books, papers, documents, or tangible things, not accompanied by a command to appear at trial or hearing or at deposition.

D(5) Proof of service; qualifications. Proof of service of a subpoena is made in the same manner as proof of service of a summons except that the server need not certify that the server is not a party in the action;[,] an attorney for a party in the action; or an officer, director, or employee of a party in the action.

#### **RULE 55 E**

E Subpoena for hearing or trial; prisoners. If the witness is confined in a prison or jail in this state, a subpoena may be served on [*such*] **that** person only upon leave of court[,] and attendance of the witness may be compelled only upon [*such*] **the** terms [*as*] **that** the court prescribes. The court may order temporary removal and production of the prisoner for the purpose of giving testimony or may order that testimony only be taken upon deposition at the place of confinement. The subpoena and court order shall be served upon the custodian of the prisoner.

#### **RULE 55 F**

F Subpoena for taking depositions or requiring production of books, papers, documents, or tangible things; place of production and examination.

F(1) Subpoena for taking deposition. Proof of service of a notice to take a deposition as provided in [*Rules*] **Rule** 39 C and **Rule** 40 A, or of notice of subpoena to command production of books, papers, documents, or tangible things before trial as provided in subsection D(1) of this rule or a certificate that [*such*] notice will be served if the subpoena can be served, constitutes a sufficient

authorization for the issuance by a clerk of court of subpoenas for the persons named or described therein.

F(2) Place of examination. A resident of this state who is not a party to the action may be required by subpoena to attend an examination or to produce books, papers, documents, or tangible things only in the county wherein [such] **the** person resides, is employed, or transacts business in person, or at [such] **any** other convenient place [as] **that** is fixed by an order of **the** court. A nonresident of this state who is not a party to the action may be required by subpoena to attend an examination or to produce books, papers, documents, or tangible things only in the county wherein [such] **the** person is served with a subpoena, or at [such] **any** other convenient place [as] **that** is fixed by an order of **the** court.

F(3) Production without examination or deposition. A party who issues a subpoena may command the person to whom it is issued to produce books, papers, documents, or tangible things, other than individually identifiable health information as described in section H **of this rule**, by mail or otherwise, at a time and place specified in the subpoena, without commanding inspection of the originals or a deposition. In such instances, the person to whom the subpoena is directed complies if the person produces copies of the specified items in the specified manner and certifies that the copies are true copies of all **of** the items responsive to the subpoena or, if [all] **any** items are not included, why they are not.

## **RULE 55 G**

G Disobedience of subpoena; refusal to be sworn or **to** answer as a witness. Disobedience to a subpoena or a refusal to be sworn or **to** answer as a witness may be punished as contempt by a court before whom the action is pending or by the judge or justice issuing the subpoena. Upon hearing or trial, if the witness



is a party and disobeys a subpoena or refuses to be sworn or **to** answer as a witness, [*such*] **that** party's complaint, answer, or reply may be stricken.

## **RULE 55 H**

### H Individually identifiable health information.

H(1) Definitions. As used in this rule, the terms "individually identifiable health information" and "qualified protective order" are defined as follows:

H(1)(a) **"Individually identifiable health information."** "Individually identifiable health information" means information [*which*] **that** identifies an individual or [*which*] **that** could be used to identify an individual; [*which*] **that** has been collected from an individual and created or received by a health care provider, health plan, employer, or health care clearinghouse; and [*which*] **that** relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual.

H(1)(b) **"Qualified protective order."** "Qualified protective order" means an order of the court, by stipulation of the parties to the litigation[, ] or otherwise, that prohibits the parties from using or disclosing individually identifiable health information for any purpose other than the litigation for which [*such*] **the** information was requested and [*which*] **that** requires the return to the original custodian of [*such*] **the** information or the destruction of the individually identifiable health information (including all copies made) at the end of the litigation.

H(2) [Mode of Compliance.] Procedure. Individually identifiable health information may be obtained by subpoena only as provided in this section. However, if disclosure of any requested records is restricted or otherwise limited by state or federal law, then the protected records shall not be disclosed in response to the subpoena unless the requesting party has complied with the applicable law.

H(2)(a) **Supporting documentation.** The attorney for the party issuing a subpoena requesting production of individually identifiable health information must serve the custodian or other keeper of [*such*] **that** information either with a qualified protective order or with an affidavit or declaration together with attached supporting documentation demonstrating that:

H(2)(a)(i) the party has made a good faith attempt to provide written notice to the individual or **to** the individual's attorney that the individual or the attorney had 14 days from the date of the notice to object;

H(2)(a)(ii) the notice included the proposed subpoena and sufficient information about the litigation in which the individually identifiable health information was being requested to permit the individual or the individual's attorney to object; [*and*]

H(2)(a)(iii) the individual did not object within the 14 days or, if objections were made, they were resolved and the information being sought is consistent with [*such*] **that** resolution; **and**[.]

**H(2)(a)(iv)** the party issuing a subpoena [*must also certify*] **certifies** that he or she will, promptly upon request, permit the patient or the patient's representative to inspect and copy the records received.

H(2)(b) **Objection.** Within 14 days from the date of a notice requesting individually identifiable health information, the individual or the individual's attorney objecting to the subpoena shall respond in writing to the party issuing the notice, stating the reason for each objection.

H(2)(c) **Time for compliance.** Except as provided in subsection [(4) of this section] **H(4) of this rule**, when a subpoena is served upon a custodian of individually identifiable health information in an action in which the entity or person is not a party, and the subpoena requires the production of all or part of the records of the entity or person relating to the care or treatment of an individual, it is sufficient compliance [*therewith*] **with the subpoena** if a custodian delivers by mail or otherwise a true and correct copy of all of the records responsive to

the subpoena within [*five*] **5** days after receipt thereof. Delivery shall be accompanied by an affidavit or a declaration as described in subsection [(3) of this section] **H(3) of this rule.**

H(2)(d) **Method of compliance.** The copy of the records shall be separately enclosed in a sealed envelope or wrapper on which the [*title*] **name of the court, case name** and number of the action, name of the witness, and date of the subpoena are clearly inscribed. The sealed envelope or wrapper shall be enclosed in an outer envelope or wrapper and sealed. The outer envelope or wrapper shall be addressed as follows: if the subpoena directs attendance in court, to the clerk of the court, or to the judge thereof if there is no clerk; if the subpoena directs attendance at a deposition or other hearing, to the officer administering the oath for the deposition[, ] at the place designated in the subpoena for the taking of the deposition or at the officer's place of business; in other cases involving a hearing, to the officer or body conducting the hearing at the official place of business; if no hearing is scheduled, to the attorney or party issuing the subpoena. If the subpoena directs delivery of the records to the attorney or party issuing the subpoena, then a copy of the proposed subpoena shall be served on the person whose records are sought, and on all other parties to the litigation, not less than 14 days prior to service of the subpoena on the entity or person. Any party to the proceeding may inspect the records provided and/or request a complete copy of the records. Upon request, the records must be promptly provided by the party who issued the subpoena at the requesting party's expense.

H(2)(e) **Inspection of records.** After filing and after giving reasonable notice in writing to all parties who have appeared of the time and place of inspection, the copy of the records may be inspected by any party or by the attorney of record of a party in the presence of the custodian of the court files, but otherwise shall remain sealed and shall be opened only at the time of trial, deposition, or other hearing at the direction of the judge, officer, or body conducting the proceeding. The records shall be opened in the presence of all parties who have ap-

peared in person or by counsel at the trial, deposition, or hearing. Records [which] **that** are not introduced in evidence or required as part of the record shall be returned to the custodian who produced them.

H(2)(f) **Service of subpoena.** For purposes of this section, the subpoena duces tecum to the custodian of the records may be served by first class mail. Service of subpoena by mail under this section shall not be subject to the requirements of subsection [(3) of section D] **D(3) of this rule.**

H(3) **Affidavit or declaration of custodian of records.**

H(3)(a) **Content.** The records described in subsection [(2) of this section] **H(2) of this rule** shall be accompanied by the affidavit or declaration of a custodian of the records, stating in substance each of the following:

H(3)(a)(i) that the affiant or declarant is a duly authorized custodian of the records and has authority to certify records;

H(3)(a)(ii) that the copy is a true copy of all the records responsive to the subpoena; and

H(3)(a)(iii) that the records were: prepared by the personnel of the entity or **the person**, acting under the control of either;[,] **prepared** in the ordinary course of the entity's or **the person's** business;[,] **and prepared** at or near the time of the act, condition, or event described or referred to therein.

H(3)(b) **When custodian has no records or fewer records than requested.** If the entity or person has none of the records described in the subpoena, or only a part thereof, the affiant or declarant shall so state in the affidavit or declaration and shall send only those records of which the affiant or declarant has custody.

H(3)(c) **Multiple affidavits or declarations.** When more than one person has knowledge of the facts required to be stated in the affidavit or declaration, more than one affidavit or declaration may be used.

H(4) **Personal attendance of custodian of records may be required.**

H(4)(a) **Required statement.** The personal attendance of a custodian of records and the production of original records is required if the subpoena duces tecum contains the following statement:

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The personal attendance of a custodian of records and the production of original records is required by this subpoena. The procedure authorized pursuant to Oregon Rule of Civil Procedure 55 H(2) shall not be deemed sufficient compliance with this subpoena.

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H(4)(b) **Multiple subpoenas.** If more than one subpoena duces tecum is served on a custodian of records and personal attendance is required under each pursuant to paragraph [(a) of this subsection] **H(4)(a) of this rule**, the custodian shall be deemed to be the witness of the party serving the first such subpoena.

H(5) **Tender and payment of fees.** Nothing in this section requires the tender or payment of more than one witness and mileage fee or other charge unless there has been agreement to the contrary.

H(6) **Scope of discovery.** Notwithstanding any other provision, this rule does not expand the scope of discovery beyond that provided in Rule 36 or Rule 44.

## **JUDGMENTS**

### **RULE 67 C**

**C [Demand for judgment.] Relief granted.** Every judgment shall grant the relief to which the party in whose favor it is rendered is entitled. A judgment for relief different in kind from or exceeding the amount prayed for in the pleadings may not be rendered unless reasonable notice and opportunity to be heard are given to any party against whom the judgment is to be entered.

### **RULE 67 D**

D Judgment in action for recovery of personal property. In an action to recover the possession of personal property, judgment for the plaintiff may be for the possession **of the property**, or **for** the value of the property[,] in case a delivery cannot be had, and **for** damages for the detention of the property. If the property has been delivered to the plaintiff and the defendant claims a return of the property, judgment for the defendant may be for a return of the property, or the value of the property in case a return cannot be had, and damages for taking and withholding the [*same*] **property**.

#### **RULE 67 E**

E Judgment in action against partnership, unincorporated association, or parties jointly indebted.

E(1) Partnership and unincorporated association. Judgment in an action against a partnership or unincorporated association [*which*] **that** is sued in any name [*which*] **that** it has assumed or by which it is known may be entered against [*such*] **that** partnership or association and shall bind the joint property of all of the partners or associates.

E(2) Joint obligations; effect of judgment. In any action against parties jointly indebted upon a joint obligation, contract, or liability, judgment may be taken against less than all [*such*] **of those** parties and a default, dismissal, or judgment in favor of or against less than all of [*such*] **those** parties in an action does not preclude a judgment in the same action in favor of or against the remaining parties.

#### **RULE 67 F**

F Judgment by stipulation.

F(1) Availability of judgment by stipulation. At any time after commencement of an action, a judgment may be given upon stipulation that a judgment for a specified amount or for a specific relief may be entered. The stipulation shall be [of] **by** the party or parties against whom judgment is to be entered and the party or parties in whose favor judgment is to be entered. If the stipulation provides for attorney fees, costs, and disbursements, they may be entered as part of the judgment according to the stipulation.

F(2) Filing; assent in open court. The stipulation for judgment may be in a writing signed by the parties, their attorneys, or their authorized representatives.[, *which*] **That** writing shall be filed in accordance with Rule 9. The stipulation may be subjoined or appended to, and part of, a proposed form of judgment. If not in writing, the stipulation shall be assented to by all parties thereto in open court.

## **RULE 67 G**

G Judgment on portion of claim exceeding counterclaim. The court may direct entry of a limited judgment as to that portion of any claim [*which*] **that** exceeds a counterclaim asserted by the party or parties against whom the judgment is entered, if [*such*] **the** party or parties have admitted the claim and asserted a counterclaim amounting to less than the claim.

## **PLEADING, ALLOWANCE, AND TAXATION OF ATTORNEY FEES AND COSTS AND DISBURSEMENTS**

## **RULE 68 A**

A Definitions. As used in this rule:

A(1) Attorney fees. “Attorney fees” are the reasonable value of legal services related to the prosecution or defense of an action.

A(2) Costs and disbursements. “Costs and disbursements” are reasonable and necessary expenses incurred in the prosecution or defense of an action, other than for legal services, and include the fees of officers and witnesses; the expense of publication of summonses or notices, and the postage where the same are served by mail; any fee charged by the Department of Transportation for providing address information concerning a party served with summons pursuant to [subparagraph D(4)(a)(i) of] Rule 7 **D(4)(a)(ii)**; the compensation of referees; the expense of copying of any public record, book, or document admitted into evidence at trial; recordation of any document where recordation is required to give notice of the creation, modification, or termination of an interest in real property; a reasonable sum paid a person for executing any bond, recognizance, undertaking, stipulation, or other obligation therein; and any other expense specifically allowed by agreement, by these rules, or by any other rule or statute. The court, acting in its sole discretion, may allow as costs reasonable expenses incurred by a party for interpreter services. The expense of taking depositions shall not be allowed, even though the depositions are used at trial, except as otherwise provided by rule or statute.

## **RULE 68 B**

B Allowance of costs and disbursements. In any action, costs and disbursements shall be allowed to the prevailing party unless these rules or any other rule or statute direct that in the particular case costs and disbursements shall not be allowed to the prevailing party or shall be allowed to some other party, or unless the court otherwise directs. If, under a special provision of these rules or any other rule or statute, a party has a right to recover costs, [such] **that** party shall also have a right to recover disbursements.



## RULE 68 C

C Award of and entry of judgment for attorney fees and costs and disbursements.

C(1) Application of this section to award of attorney fees. Notwithstanding Rule 1 A and the procedure provided in any rule or statute permitting recovery of attorney fees in a particular case, this section governs the pleading, proof, and award of attorney fees in all cases, regardless of the source of the right to recover such fees, except when:

C(1)(a) [*Such items*] **attorney fees** are claimed as damages arising prior to the action;

C(1)(b) [*Such items*] **attorney fees** are granted by order, rather than entered as part of a judgment; or

C(1)(c) a statute [*that*] refers to this rule but provides for a procedure that varies from the procedure specified in this rule.

C(2)(a) Alleging right to attorney fees. A party seeking attorney fees shall allege the facts, statute, or rule that provides a basis for the award of [*such*] fees in a pleading filed by that party. Attorney fees may be sought before the substantive right to recover [*such*] fees accrues. No attorney fees shall be awarded unless a right to recover [*such fee*] **fees** is alleged as provided in this [*subsection*] **paragraph** or in paragraph C(2)(b) of this rule.

C(2)(b) Alternatives. If a party does not file a pleading but instead files a motion or a response to a motion, a right to attorney fees shall be alleged in [*such*] **the party's** motion or response, in similar form to the allegations required in a pleading.

C(2)(c) Specific amount not required. A party shall not be required to allege a right to a specific amount of attorney fees. An allegation that a party is entitled to "reasonable attorney fees" is sufficient.

C(2)(d) **Pleadings or motions responding to allegations of right to attorney fees.** Any allegation of a right to attorney fees in a pleading, motion, or response shall be deemed denied and no responsive pleading shall be necessary. The opposing party may make a motion to strike the allegation or to make the allegation more definite and certain. Any objection to the form or specificity of the allegation of the facts, statute, or rule that provides a basis for the award of fees shall be waived if not alleged prior to trial or hearing.

C(3) **Proof.** The items of attorney fees [*and*] **or** costs and disbursements shall be submitted in the manner provided by subsection [(4) of this section] **C(4) of this rule**, without proof being offered during the trial.

C(4) **Procedure for seeking attorney fees or costs and disbursements.** The procedure for seeking attorney fees or costs and disbursements shall be as [*follows:*] **specified in this subsection.**

C(4)(a) **Filing and serving statement of attorney fees and costs and disbursements.** A party seeking attorney fees or costs and disbursements shall, not later than 14 days after entry of a judgment [*pursuant to Rule 67*]:

C(4)(a)(i) file with the court a signed and detailed statement of the amount of attorney fees or costs and disbursements that explains the application of any factors that ORS 20.075 or any other statute or rule requires or permits the court to consider in awarding or denying attorney fees or costs and disbursements, together with proof of service, if any, in accordance with Rule 9 C; and

C(4)(a)(ii) serve, in accordance with Rule 9 B, a copy of the statement on all parties who are not in default for failure to appear.

C(4)(b) [*Objections.*] **Filing and serving objections.** A party may object to a statement seeking attorney fees or costs and disbursements or any part thereof by a written objection to the statement. The objection and supporting documents, if any, shall be **filed and** served within 14 days after service on the objecting party of a copy of the statement. The objection shall be specific and may be founded in law or in fact and shall be deemed controverted without further

pleading. The objecting party may present affidavits, declarations, and other evidence relevant to any factual issue, including any factors that ORS 20.075 or any other statute or rule requires or permits the court to consider in awarding or denying attorney fees or costs and disbursements.

C(4)(c) Response to objections. The party seeking an award of attorney fees may file a response to an objection filed pursuant to paragraph C(4)(b) of this rule. The response and supporting documents, if any, shall be **filed and** served within [*seven*] **7** days after service of the objection. The response shall be specific and may address issues of law or fact. The party seeking attorney fees may present affidavits, declarations, and other evidence relevant to any factual issue, including any factors that ORS 20.075 or any other statute or rule requires or permits the court to consider in awarding or denying attorney fees or costs and disbursements.

C(4)(d) Amendments and enlargements of time.

C(4)(d)(i) Amendments; supplements. Statements, objections, and responses may be amended or supplemented in accordance with Rule 23.

C(4)(d)(ii) Discretion related to time of filing. **The court may, in its discretion and upon any terms that may be just, allow a statement, an objection, or a response to be filed and served after the time specified in paragraph C(4)(a), C(4)(b), or C(4)(c) of this rule, or by an order enlarge such time.**

C(4)(e) Hearing on objections. No hearing shall be held and the court may rule on the request for attorney fees based upon the statement, objection, response, and any accompanying affidavits or declarations unless a party has requested a hearing in the caption of the objection or response or unless the court sets a hearing on its own motion.

C(4)(e)(i) How determined. If a hearing is requested, the court, without a jury, shall hear and determine all issues of law and fact raised by the objection.

C(4)(e)(ii) **Court's ruling.** The court shall deny or award in whole or in part the amounts sought as attorney fees or costs and disbursements.

C(4)(f) **No timely objections.** If objections are not timely filed, the court may award attorney fees or costs and disbursements sought in the statement.

C(4)(g) **Findings and conclusions.** On the request of a party, the court shall make special findings of fact and state its conclusions of law on the record regarding the issues material to the award or denial of attorney fees. A party must make a request pursuant to this paragraph by including a request for findings and conclusions in the [*title*] **caption** of the statement of attorney fees or costs and disbursements, objection, or response filed pursuant to paragraph [(a), (b), or (c) of this subsection] **C(4)(a), C(4)(b), or C(4)(c) of this rule.** In the absence of a request under this paragraph, the court may make either general or special findings of fact and may state its conclusions of law regarding attorney fees.

C(5) **Judgment concerning attorney fees or costs and disbursements.**

C(5)(a) **As part of judgment.** If all issues regarding attorney fees or costs and disbursements are decided before entry of a judgment [*pursuant to Rule 67*], the court shall include any award or denial of attorney fees or costs and disbursements in that judgment.

C(5)(b) [*By supplemental judgment; notice.*] **After entry of a judgment.**

C(5)(b)(i) **After entry of a general or supplemental judgment.** If any issue regarding attorney fees or costs and disbursements is not decided before entry of a general **or supplemental** judgment, any award or denial of attorney fees or costs and disbursements shall be made by supplemental judgment.

C(5)(b)(ii) **After entry of a limited judgment.** **Attorney fees or costs and disbursements may be awarded or denied following entry of a limited judgment if the court determines that there is no just reason for delay. In such cases, any award or denial of attorney fees or costs and disbursement shall be made by limited judgment.**

C(6) Avoidance of multiple collection of attorney fees and costs and disbursements.

C(6)(a) Separate judgments for separate claims. If more than one judgment is entered in an action, the court shall take [*such steps as*] **any steps that are** necessary to avoid the multiple taxation of the same attorney fees [*and*] **or** costs and disbursements in those judgments.

C(6)(b) Separate judgments for the same claim. If more than one judgment is entered for the same claim (when separate actions are brought for the same claim against several parties who might have been joined as parties in the same action or, when pursuant to Rule 67 B, separate limited judgments are entered against several parties for the same claim), attorney fees [*and*] **or** costs and disbursements may be entered in each judgment as provided in this rule, but satisfaction of one judgment bars recovery of attorney fees or costs and disbursements included in all other judgments.

C(7) Procedure for seeking attorney fees or costs and disbursements incurred in enforcing judgments.

C(7)(a) Frequency. If a party has alleged a basis for the award of attorney fees as provided in paragraph C(2)(a) or C(2)(b) of this rule, and the party incurs attorney fees or costs and disbursements in collecting or enforcing a judgment, that party may file a supplemental statement of attorney fees or costs and disbursements. A party may file a supplemental statement at any time after entry of the judgment being enforced; however, unless good cause is shown, not more than one supplemental statement may be filed and served under this paragraph in the first year after entry of that judgment, and only one such supplemental statement may be filed and served annually after the filing of the previous supplemental statement.

**C(7)(b) Procedure. The procedure for seeking attorney fees or costs and disbursements in collecting or enforcing judgments shall otherwise be as specified in subparagraph C(4)(a)(i) through paragraph C(4)(g) of this rule.**

## **DEFAULT ORDERS AND JUDGMENTS**

### **RULE 69 B**

B Intent to appear; notice of intent to apply for an order of default.

B(1) For the purposes of avoiding a default, a party may provide written notice of intent to file an appearance to a plaintiff, counterclaimant, or cross-claimant.

B(2) If the party against whom an order of default is sought has filed an appearance in the action, or has provided written notice of intent to file an appearance, then notice of the intent to apply for an order of default must be filed and served at least 10 days, unless shortened by the court, prior to applying for the order of default. **The notice of intent to apply for an order of default cannot be served before the time required by Rule 7 C(2) or other applicable rule or statute has expired.** The notice of intent to apply for an order of default must be in the form prescribed by Uniform Trial Court Rule 2.010 and must be filed with the court and served on the party against whom an order of default is sought.

### **RULE 69 C**

C Motion for order of default.

C(1) The party seeking default must file a motion for order of default. That motion must be accompanied by an affidavit or declaration to support that default is appropriate and contain facts sufficient to establish the following:

C(1)(a) that the party to be defaulted has been served with summons pursuant to Rule 7 or is otherwise subject to the jurisdiction of the court;

C(1)(b) that the party against whom the order of default is sought has failed to appear by filing a motion or answer, or otherwise to defend as provided by these rules or applicable statute;

C(1)(c) whether written notice of intent to appear has been received by the movant and, if so, whether written notice of intent to apply for an order of default was filed and served at least 10 days, or any shortened period of time ordered by the court, prior to filing the motion;

C(1)(d) whether, to the best knowledge and belief of the party seeking an order of default, the party against whom judgment is sought is or is not incapacitated as defined in ORS 125.005, a minor, a protected person as defined in ORS 125.005, or a respondent as defined in ORS 125.005; and

C(1)(e) whether the party against whom the order is sought is or is not a person in the military service, or stating that the movant is unable to determine whether or not the party against whom the order is sought is in the military service as required by Section 201(b)(1) of the Servicemembers Civil Relief Act, 50 App. [U.S.C.A.] **U.S.C.** §521, as amended.

C(2) If the party seeking default states in the affidavit or declaration that the party against whom the order is sought:

C(2)(a) is incapacitated as defined in ORS 125.005, a minor, a protected person as defined in ORS 125.005, or a respondent as defined in ORS 125.005, an order of default may be entered against the party against whom the order is sought only if a guardian ad litem has been appointed or the party is represented by another person as described in Rule 27;

C(2)(b) is a person in the military service, an order of default may be entered against the party against whom the order is sought only in accordance with the Servicemembers Civil Relief Act.

C(3) The court may grant an order of default if it appears the motion and affidavit or declaration have been filed in good faith and good cause is shown that entry of such an order is proper.

## JUDGMENTS BY CONFESSION

### RULE 73 A

A Judgments [which] that may be confessed.

A(1) For money due; where allowed. Judgment by confession may be entered without action for money due in the manner prescribed by this rule[. *Such judgment*] **and** may be entered in any court having jurisdiction over the subject matter. The application to confess judgment shall be made in the county in which the defendants, or one of them, reside or may be found at the time of the application. A judgment entered by any court in any other county has no force or validity, notwithstanding anything in the defendant's statement to the contrary.

A(2) Consumer transactions. No judgment by confession may be entered without action upon a contract, obligation, or liability [which] **that** arises out of the sale of goods or **the** furnishing of services for personal, family, or household use;[, or] out of a loan or other extension of credit for personal, family, or household purposes;[,] or upon a promissory note [which] **that** is based upon such sale or extension of credit.

### RULE 73 B

B Statement by defendant. A statement in writing must be made, signed by any party against whom judgment is to be entered or a person authorized to bind [such] **that** party, and verified by oath, as follows:

B(1) it must authorize the entry of judgment for a specified sum;



B(2) it must state concisely the facts out of which [it] **the judgment** arose, and show that the sum confessed therefor is justly and presently due;

B(3) it must contain a statement that the person or persons signing the judgment understands that [it] **the statement** authorizes entry of judgment without further proceeding [which] **that** would authorize execution to enforce payment of the judgment; and

B(4) it must have been executed after the date or dates when the sums described in the statement were due.

### **RULE 73 C**

C [Application by plaintiff] Filing of statement by plaintiff; entry, enforcement of judgment. Judgment by confession may be ordered by the court upon the filing of the statement required by section B of this rule. The judgment may be entered and enforced in the same manner and with the same effect as a judgment in an action.

### **RULE 73 D**

D Confession by joint debtors. One or more joint debtors may confess a judgment for a joint debt due. Where all **of** the joint debtors do not unite in the confession, the judgment shall be entered and enforced against only those **debtors** who confessed it and [it] **the judgment** is not a bar to an action against the other joint debtors upon the same demand.