

House of Representatives HD 59 Educational College Internship

SUMMARY: The HD 59 Educational Internship program provides college students a chance to see what it's like to work in the Oregon State Legislator. Participants will gain hands-on experience in tasks related to office administration as well as learning the process of how a bill becomes law. This position is full-time or part-time, unpaid but includes compensation for travel expenses.

REQUIREMENTS: A successful candidate will possess an interest in State politics and aspires to pursue a career in the fields of public policy, politics, or related field. An applicant must be under the age of 25 and actively enrolled in an Oregon Community College or University. A successful applicant will also have a GPA of 3.25 or higher. Basic working knowledge in Microsoft word and Excel are preferred.

PROGRAM OVERVIEW: This internship will last the whole of the 2020 Oregon State Legislative session from **February 5th** through **March 11th**. Interns will complete administrative office tasks including data entry, writing letters and policy research. In addition, an intern will work continuously on their "Internship Project", read below for details.

INTERNSHIP PROJECT: In addition to the office tasks assigned, an intern will decide on an issue that he/she feels passionate about. Over the course of the internship they will identify a House or Senate committee and actively research and identify bills that have to do with their issue. The intern will periodically discuss with the Representative regarding his/her issue and relevant bills that are appearing on the committee. Over the course of the experience, an intern will continuously use this research to draft and complete a brief **Policy Paper**. This research paper will be whatever length you desire with a minimum of two pages but must include: 1) A brief description of the issue 2) A list describing the relevant Committee and bills that address the issue 3) Lastly a section describing your policy recommendations on how to address the issue. This could include amendments to existing bills or recommending for/against existing ones. *Interns will be given time during internship to complete paper.

Why this internship is worth applying for: There is much more this internship offers than compensation for travel and a stipend for your contribution. This internship will provide an excellent work experience on a resume. You will also have the chance to study a topic you're passionate about and meet people with similar passions. Not to mention our office is great to work for!

TO APPLY: Submit a resume and a one page cover letter about your interests and why you want to intern for this office to Rep.DanielBonham@oregonlegislature.gov. **DEADLINE IS December 31st, 2019.**

If you have questions:
Call 503-986-1459 and a staff member will answer.