

## OREGON LEGISLATURE INFORMATION SERVICES

### OREGON LEGISLATURE OPEN DATA SERVICE ACCEPTABLE USE AGREEMENT

#### Agreement for Data Access and Use

This agreement documents that clients of the Oregon Legislature Open Data Service agree to follow the guidelines for data access and use, as specified below. Data is defined as tabular or numerically derived information in digital form. Client is defined as a person or organization accessing the Open Data Service and delegated the responsibility for managing that data resource, application, and use.

Oregon Legislature Information Services' intent in publishing a data service agreement is not to impose restrictions that are contrary to our established culture of openness, trust, and integrity. Oregon Legislature Information Services is, however, committed to protecting the data availability and security of clients and its employees from illegal or damaging actions by individuals or organizations, either knowingly or unknowingly. Acceptable use is a team effort involving the participation and support of every clients who accesses the Oregon Legislature Open Data Service. As such, it is the responsibility of every Open Data Service client to know the terms of this agreement and to conduct their activities accordingly.

The table below describes the specific policies and service levels associated with various data elements of the Oregon Legislature Open Data Service:

Data Freshness	Defines the currency of the data and how often it should be refreshed by clients:	<ul style="list-style-type: none"><li>• Oregon Legislative Data will be updated approximately every five minutes.</li><li>• Clients can execute on-demand queries as needed.</li><li>• Clients that maintain a database can execute a full refresh once per day <u>after</u> business hours between 5:00 pm-6:00 am Pacific Time.</li><li>• Clients that maintain a database may do incremental refreshes as often as needed. An incremental refresh is defined as: retrieving only the data that has been created, added, or updated since the last incremental refresh.</li></ul>
Performance	Defines how much time it will take Open Data Service to respond to a client query.	The performance of queries against the Open Data Service will depend on a number of factors, including: <ul style="list-style-type: none"><li>• the amount of data required to</li></ul>

		<ul style="list-style-type: none"> <li>process the query</li> <li>• the query complexity</li> <li>• concurrent workload characteristics</li> <li>• query priority</li> <li>• client location</li> <li>• bandwidth</li> </ul>
Availability	Defines the operating hours during which the OLO Data Service is available on a regular basis	<ul style="list-style-type: none"> <li>• Planned downtime will be communicated prior to the downtime event</li> <li>• In addition, there may be unplanned downtime to address issues.</li> </ul>
Security	Defines how access to the Open Data Service will be governed	<ul style="list-style-type: none"> <li>• Client/Users will not share their credentials with other organizations.</li> </ul>

**A. Oregon Legislature Open Data Service Access and Use:**

The following guidelines for access and use of the Oregon Legislature Open Data Service data applies to all client users.

1. Clients agree to receive the associated metadata along with the data extracted from Oregon Legislature Open Data Service.
2. Clients agree to make the Oregon Legislature Open Data Service aware of any problems with data currency, quality, content, access, or performance.
3. Clients agree to utilize the Oregon Legislature Open Data Service as the preferred method to obtain Oregon legislative data and forego regular “scraping” of the Oregon Legislature Website.
4. Clients that knowingly fail to follow by these guidelines may forfeit access to the Oregon Legislature Open Data Service.
5. Oregon Legislature Information Services reserves the right to temporarily suspend the Open Data Service, and also the ability to “scrape” the Oregon Legislature Website, if client usage is significantly impacting the performance of the Oregon Legislature Information System (OLIS) or other Oregon Legislature applications.

***Disclaimer:** Information in the Oregon Legislature Open Data Service is made available as a public service. It does not constitute or represent an official record of the Oregon Legislature. The information or opinions available through the service have not been reviewed for accuracy or legal sufficiency by the Legislative Administration Committee or the Office of the Legislative Counsel. The Legislature, its offices, and employees make no warranty as to the accuracy, reliability, completeness, or timeliness of any information available through the Open Data*

*Service and are not responsible for any errors or omissions or for results obtained from the use or misuse of this information.*

This agreement is between the Oregon Legislature Information Services Department and the Client ~ Data Owner/Steward and/or Data User.

To access the OLOData service the Client ~ Data Owner/Steward and/or Data User must electronically accept all terms of the Acceptable Use Agreement.