



## Legislative Equity Office Conduct Complaint

### Directions

A Conduct Complaint is just one of three ways you can report an incident to the Legislative Equity Office. Once filed, a Conduct Complaint will be reviewed by the Legislative Equity Officer to determine if the described incident could be a violation of Rule 27. An investigator is assigned after the facial review by the Legislative Equity Officer.

The Respondent will receive a copy of this Conduct Complaint. If the Respondent is a Member of the Oregon Legislature, the Caucus Leader of their respective party and chamber will receive a copy of the Conduct Complaint. If the Respondent is a Caucus Leader, the Presiding Officer of a Chamber will receive a copy of the Conduct Complaint.

Please complete this form to the best of your ability. A Conduct Complaint cannot move forward without the signed statement at the end of the form.



## Legislative Equity Office Conduct Complaint

### Complainant Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt/Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Role at Oregon Capitol (Select One):

- Member of Oregon House or Senate
- Partisan Staff
- Non-partisan Staff
- Lobbyist
- Member of the Public

### Respondent Information

*Complete only what you know*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt/Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Role at Oregon Capitol (Select One):

- Member of Oregon House or Senate
- Partisan Staff
- Non-partisan Staff
- Lobbyist
- Member of the Public
- Don't Know

**Incident Information**  
*Complete only what you know*

Date of Last Incident: \_\_\_\_\_ Location of Incident: \_\_\_\_\_

Incident Description (Please provide as much detail as you can. Include anything you feel is relevant or helpful. You are welcome to add additional pages or write on the back of this form.):

I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in proceedings under Legislative Branch Personnel Rule 27 and is subject to penalty for perjury.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

