



Notice of Work

To: Capitol Building

From: Oregon State Capitol Renovation (OSCR) Team

Date: May 9, 2014

The following OSCR project team members will be working throughout the building:

- Several representatives from Architectural Resources Group (ARG) and Capitol Facility Services.

Date and time of work:

- Wednesday, May 21st, 2014 through Thursday, May 22nd, 2014
- A Capitol Facility Services representative will accompany the ARG team while they are performing their work.
- Team members will be in each space for approximately 30 minutes.

Location of work:

- The team will start on the 1st floor and work their way up to the Dome.
- They will work from the East side of the building to the West on each floor.
- Specific locations include:
 - 3rd floor Caucus rooms- Documenting condition of the skylights
 - 4th floor mechanical spaces- Documenting condition of the skylight and old light court
 - Committee Services offices 446 and 454- Documenting condition of skylights
 - State Treasurer's Office- Documenting interior finishes
 - Secretary of State Office- Documenting interior finishes
 - Governor's Suite- Documenting interior finishes
 - Chambers- Documenting furniture and the platform
 - Vaults- Documenting existing condition
 - Restrooms- Document existing conditions
 - Dome- Documenting condition of spiral stairs, platform, etc.)
 - Dome Roof- Documenting tile roof condition and condition of statue
 - Exterior Doors- Documenting existing condition

Work to be performed:

- Team members will be documenting existing conditions of interior finishes.
- The architects will be using cameras and iPads to document and in some locations will be using a ladder for a closer visual inspection.

Impacts:

- The team will be in each space for approximately 30 minutes in order to obtain all necessary information for their documentation.

- The team is flexible in their sequence of visiting each location. If the time they arrive at your work area is not a good time for you, we are happy to reschedule for a more convenient time.

Purpose of work:

- This work is being done to document the existing condition of the interior finishes and assist in the overall design process.

It is our goal to gather the above information in the most discreet method possible. Should any questions or concerns arise in the process of the work being conducted, we welcome you to contact us in Room 354 at 503.986.1190.

Thank you,

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