



Notice of Work

To: Departments- IS, Press Corp, Facility Services, Financial Services, Legislative Counsel, Legislative Revenue, Secretary of Senate, and Committee Services

From: Oregon State Capitol Renovation (OSCR) Team

Date: March 7, 2014

The following OSCR project team members are requesting access to your office space:

- 2-3 Staff from the OSCR team and environmental testing company

Date and Time of Requested Access:

- Friday, March 7th, 2014
- The team will be touring areas between 11:00 a.m. and 5:00 p.m. and each visit will take approximately 15 minutes

Work to be performed:

- The environmental testing company will take small paint samples from walls and of the glue found under the carpet or floor tile. To obtain the glue sample from under the flooring, a small corner of the tile or carpet will be lifted. Upon obtaining the sample, the flooring will be put back in place.

Specific Space Requested for Access:

- Please see the attached set of plans outlining specific rooms and locations.

Purpose of Work:

- The team is testing for possible lead and asbestos in these areas.

It is our goal to gather the above information in the most discreet method possible. If the requested date and time do not work well for your office or department, please let us know and we would be happy to reschedule for a later date at a more convenient time for you. Should any questions or concerns arise in the process of the work being conducted, we welcome you to contact us in Room 354 at 503.986.1190.

Thank you,

Jessica Lacasella

Project Communications Coordinator

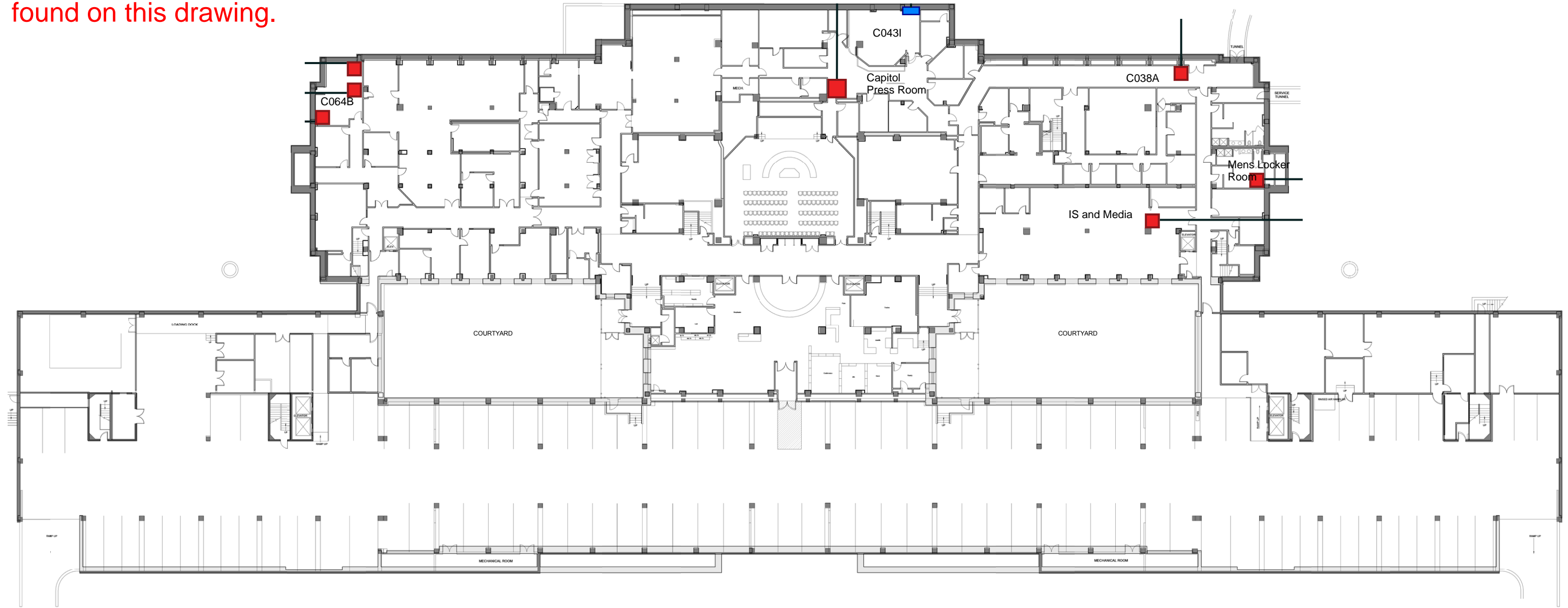
900 Court Street NE | Room 354 | Salem, OR 97301

503.986.1190

<http://www.oregonlegislature.gov/mp>

P: 503.986.1190 | Email: jessica.lacasella@state.or.us

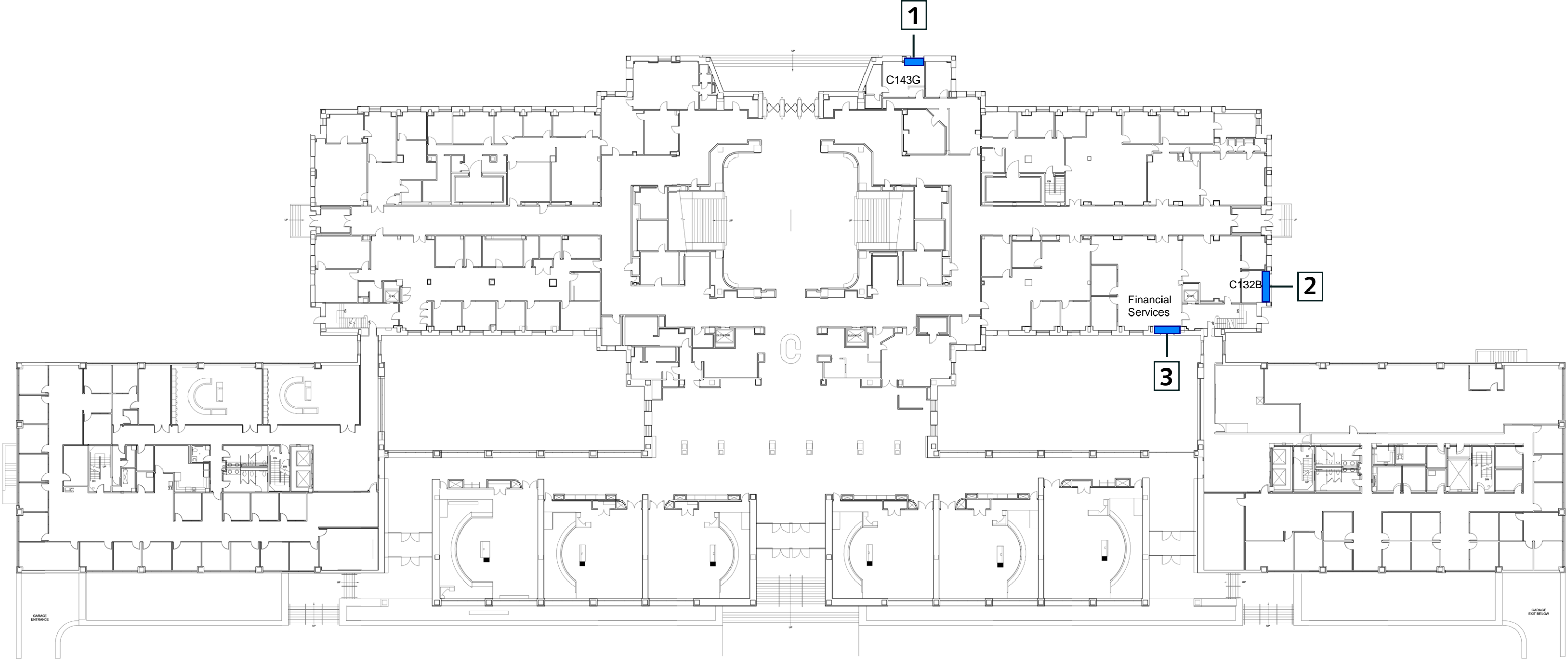
Paint and floor samples will be taken in all areas represented by red and blue marks found on this drawing.



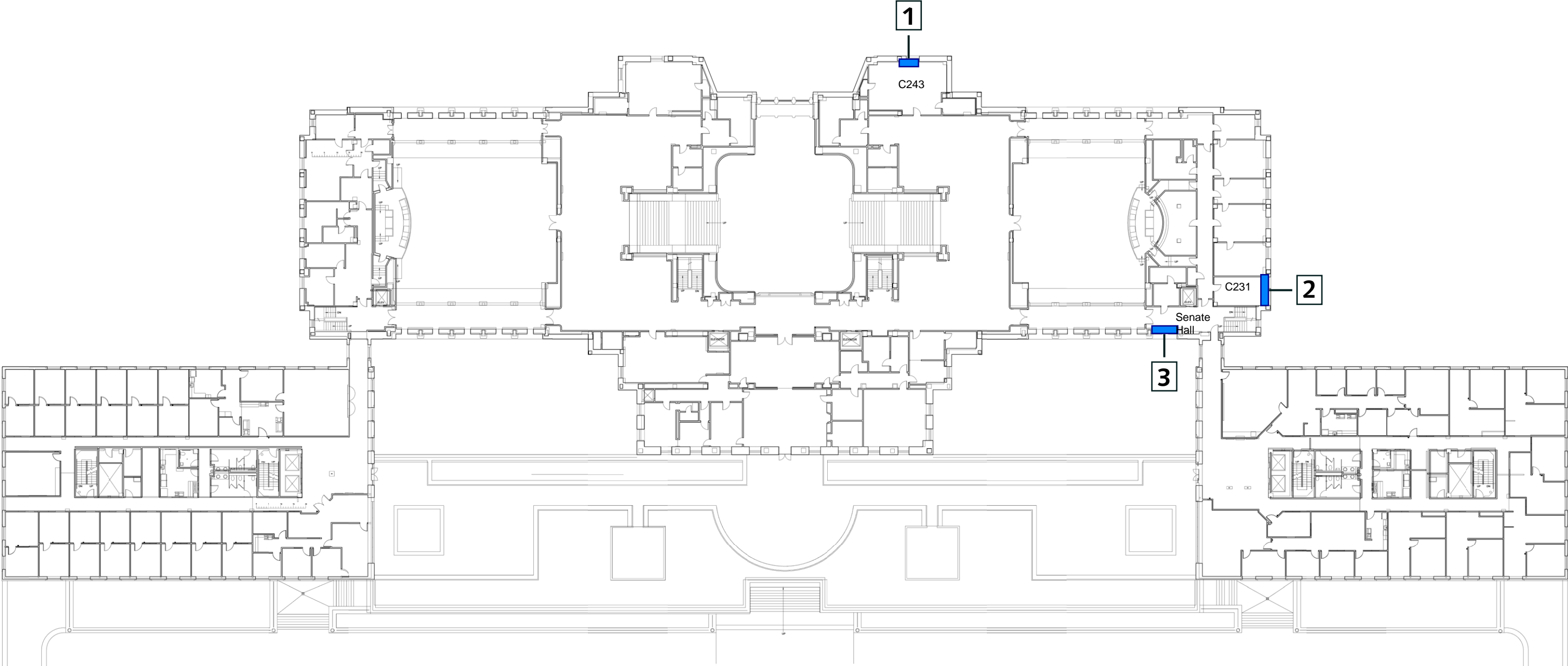
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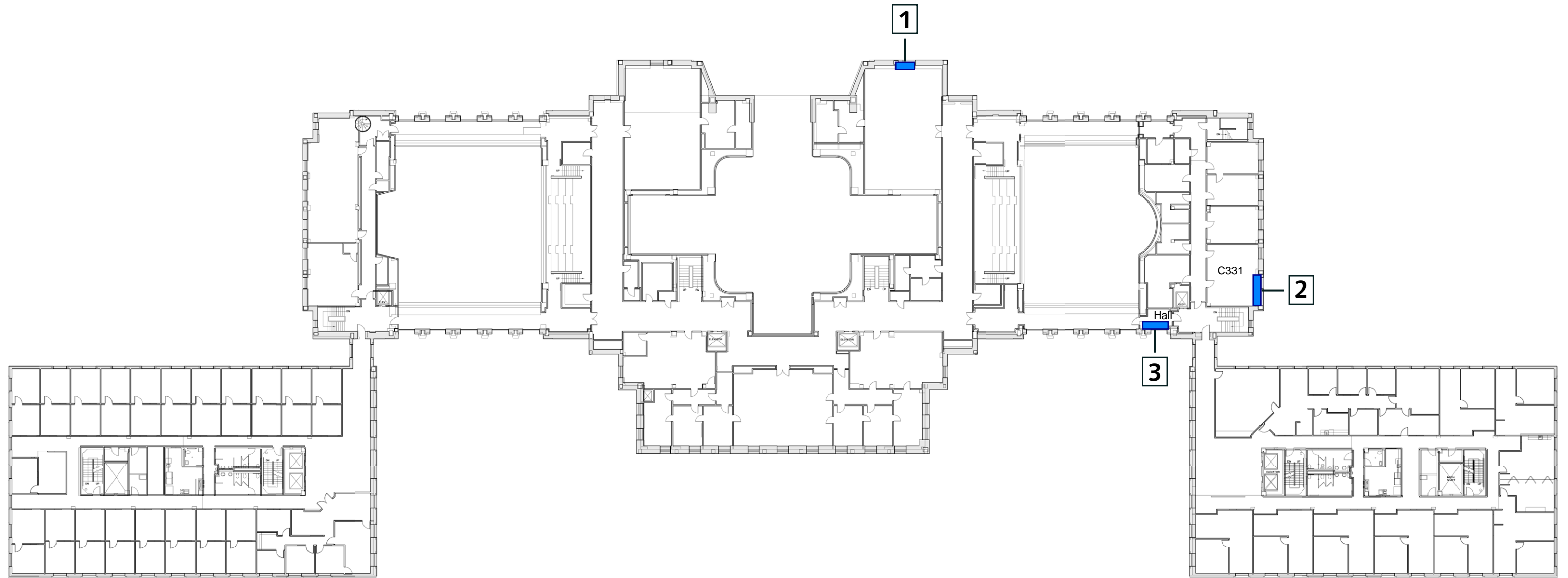
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