



Notice of Work- 1938 Building Power Shutdown

To: Capitol Building

From: Oregon State Capitol Renovation (OSCR) Team

Date: March 10, 2015

The following OSCR project team members will be working in the Capitol:

- 1-2 Representatives from Capitol Facility Services

Scheduled Date and Time of Work:

- Sunday, March 22nd, 2015 from 5:00 a.m. – 6:30 a.m.

Location of work:

- The entire 1938 building

Work to be performed:

- Capitol Facility Services team members will be installing electrical monitoring equipment on the two breakers in the 1938 building.
- Breakers will be opened one at a time, preventing the entire 1938 building from losing power all at once.
- The install of the monitoring equipment is estimated to take approximately 45 minutes per breaker, for a total of 1.5 hours.

Impacts:

- The building lighting will be shut off with only emergency egress lighting available for approximately 1.5 hours. Some of the offices in the 1938 building could become unsafe to navigate during this period of time.
- IT systems should continue to operate normally, allowing users to access their work from home during this time period if needed.
- **Due to the day and time of this work, we are expecting very minimal impacts to staff and building occupants.**

Purpose of work:

- The electrical monitoring systems are being installed to assist in determining the appropriate sized equipment that should be included in the design of the renovated Capitol.

It is our goal to gather the above information in the most discreet method possible. Should any questions or concerns arise in the process of the work being conducted, we welcome you to contact us in Room 354 at 503.986.1190.

Thank you,
Jessica Lacasella