Senate Honorary Page Application 2019 Legislative Session www.oregonlegislature.gov

Instructions: If you would like to be an honorary page in the Senate, please fill out this application on **both** sides and e-mail it to: <u>Michael.Ketsdever@oregonlegislature.gov</u> or send regular mail to: Senate Honorary Page Program, Secretary of the Senate, 900 Court St. NE, Room 233, Salem, Oregon, 97301. After receiving the completed application, we will send you confirmation and the date you will participate in the program. If you have any questions, please contact Michael Ketsdever at the Secretary of the Senate's Office at (503) 986-1851 or by e-mail at <u>Michael.Ketsdever@oregonlegislature.gov</u>

PLEASE PRINT				
Participant information	n:			
Name:				
Address:				
Street	City	State	Zip	
Age: Grade:	_ School:			
List interests. activities	, clubs, or sports that you pai	ticipate in:		
	, •••••• , ••• » F •••• •••• , ••• F •••			
Doguested date (betwee	en February 4 – May 31; Tue	dave & Thursdave anly).		
-				
1 st choice	2 nd choice	3 rd choice		
Parent/Guardian's con	tact information:			
Parent/Guardian:				
Mobile number:	E-mail address:			
Emergency contact (if	different from parent/guardia	n)•		
Name:	Relation	nship:		
Mobile number:				
Your state senator in th	ne Oregon Legislature:			
	ors whom represent Oregon in			

Don't know your state senator? You can find out at: <u>www.oregonlegislature.gov</u>

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Please sign and date the bottom of the application after reading the following information. It is important that everyone involved understands these guidelines.

- 1. This is an educational program designed to give participants an opportunity to observe the Senate while it is in session and to perform some of the duties of a Senate page. **Participation in this program should never be a required school assignment.** Learn about:
 - A. The legislative process: how an idea becomes a law;
 - B. The story of the Oregon State Capitol;
 - C. The different branches of government and their functions;
 - D. The role each branch plays in passing and implementing a law.
- 2. No more than six honorary pages are scheduled to serve each day. **The program begins at 9:00 a.m. and ends at 3:00 p.m.** However, if honorary pages are traveling a great distance to get to the Capitol, the start time may be adjusted. Please note: Senate convening time is subject to change.
- 3. Honorary pages must be at least 12 years of age.
- 4. Please note that **pages will not be supervised during lunch.** Several restaurants are located near the Capitol, and a café is located in the Capitol basement. Pages should pack their own lunch or bring money to buy a lunch and snacks. Parents or guardians are welcome to have lunch with their children during this time. We have a conference room available for lunch breaks. Please note: with the exception of water, food and drink are not allowed in the Senate Chamber.
- 5. While the Senate is in session, honorary pages may have to stand still and remain quiet for long periods of time. If honorary pages get tired, they may sit down and remain seated quietly in the Senate Chamber.
- 6. If an honorary page acts inappropriately, the Secretary's staff will contact the responsible parent or guardian and request that the honorary page be picked up as soon as possible.
- 7. **Dress Code:** Honorary pages should wear clothing appropriate for a professional setting. Jeans, T-shirts, shorts, and clothing with writing or messages are not acceptable. Honorary pages that are not dressed appropriately will not be allowed on the Senate floor. Pages will be doing a lot of walking, so comfortable shoes should be worn (no flip-flops). Please bring a sweater or sport coat. The Senate sessions are streamed to the web, and photos are often taken by the media, so proper dress and behavior is essential.
- 8. Honorary pages will be scheduled on a first-come, first-served basis.

I understand the above information and agree to allow my child to be a participant in the Senate Honorary Page Program. I further understand that honorary pages will not be supervised during lunch from 12:00 to 1:00 p.m., but they will have access to a private conference room near the chamber during that time.

Parent/Guardian's Signature:	Date:
Participant's Signature:	Date: